



WEST HALTON AND COLEBY PARISH COUNCIL
Minutes of the Parish Council meeting held on Thursday 4th July 2024 at 18.30 – venue West Halton Village Hall

Present

Frances Altoft	Clerk
Cllr Ian Williams	West Halton and Coleby Councillor
Cllr John Clough	West Halton and Coleby Councillor Vice Chair
Cllr Marina Spellman	West Halton and Coleby Councillor
Cllr Sam Duck	West Halton and Coleby Councillor
Cllr H Rowson	North Lincolnshire Ward Councillor
Abbreviations; NLC – North Lincolnshire Council	VH – Village Hall
WH&CPC – West Halton and Coleby Parish Council	

<p>240704:01 Receive apologise for absence and approve reasons for absence Apologies were received from Ward Councillors Marper, Ogg and WH+C Cllr Van Der Westhuizen and Cllr Dent</p>	
<p>240704:02 Declarations of interest Agenda point – Clerk and Cllr Williams. Agenda 240704:17 Personal interest – Allotment holders (a) No dispensations granted.</p>	
<p>240704:03 Minutes The minutes of the Meeting held on 11th June 2024 were accepted and signed as a true record of business transacted. Proposed Cllr Duck; seconded Cllr Williams</p>	
<p>240704:04 Reports from Ward Councillor(s) Cllr Rowson reported the Parish Council review is on hold due to General Election. NLC are awaiting feedback from other Parish Councils to complete review NLC highways manager is investigating when work can start on Coleby Road Culvert and possible flood signs for PC to keep in case of emergencies</p>	
<p>240704:05 Highways and footpaths</p> <p>(a) Coleby Road is in a terrible state and requires re-surfacing urgently. Clerk to investigate programme of works with NLC. NLC road sweeper has been around both parishes 1st July 2024</p> <p>(b) Whitton road – damaged planter. Cllr Duck has contacted a supplier who has quoted £200.00 to collect the planter, straighten out dents and coat with red oxide ready for re-painting, and re-delivery back. Resolution passed Cost accepted. Proposed Cllr Williams seconded Cllr Spellman. Cllr Duck to arrange with supplier AP240704:01</p> <p>Clerk to speak with Grove concerning concrete base – can this be replaced not re cast to save on costs AP240704:02</p> <p>(c) Winteringham Lane – Community Payback. Forms are with the community payback representatives for approval and sign off then a start date will be arranged. Trailer still needs organising.</p> <p>(d) LLFA NLC. Cllr Williams to map second portion of beck</p>	<p>AP240613:05 Cllr Williams (trailer) On going</p> <p>AP24050:02 Cllr Williams (mapping) On going</p>
<p>240704:06 Butchers Arms Public house owner has stated area for sale is area included within the community asset registration, but the sale advert shows differently. Does this include the right of way to the east of the pub? Cllr Dent to speak with owner and once clarification received Cllr Dent will E mail community interested people.</p>	<p>AP240613:06 Cllr Dent on going</p>

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<p>240704:07 Village Services</p> <p>(a) Coleby Defib. Grant application with NLC- awaiting decision. Clerk chasing</p> <p>(b) Solar Farm – Cllr Dent chasing response; second letter has been submitted.</p> <p>(c) Northern Powergen – Cllr Dent chasing response; second letter has been submitted.</p> <p>(d) Northern Powergen – Water Lane Trees. NPG have contacted the Clerk. NPG are aware and work will be carried out as soon as it is possible. Complaint number 231221-014698. Clerk to monitor. Cllr Spellman advised Winteringham Lane power lines are obstructed by trees</p> <p>(e) Village Hall ownership/cemetery/allotments.</p> <p>Cllr Dent continuing to investigate. Clerk reported that village hall committee have obtained a copy of the lease. Copy to be forwarded to PC once this has been reviewed.</p> <p>Cemetery ownership. Cllr Dent forwarded on Land Registry documents showing NLC is registered owner of the land. Clerk has contacted NLC concerning rate payments/maintenance responsibilities etc. Clerk to follow up AP240704:03</p>	<p>AP230111:21 Cllr Dent (solar) on-going</p> <p>AP230404:06 Cllr Dent (Powergen) on-going</p> <p>AP240201:07 Clerk (N/PG) on-going</p> <p>AP240201:02 Cllr Dent (VH/allotment ownership) On-going</p>
<p>240704:08 Village field, playground and public areas</p> <p>(a) Village Field tidy. The boundaries require strimming and cutting down, strimming around the trees and seating areas. Cllr Clough proposed 16/17th July (weather permitting). Councillors to agree date via e mail</p> <p>(b) Bus Shelter – Alkborough Lane. Cllr Ogg to obtain.</p> <p>(c) Telephone box – door to fit – Cllr Dent</p> <p>(d) Village Field Wall repairs – still on hold</p> <p>(e) Asset inspections/ asset location. Strimmer – Clerk allotment shed. Speed sign spare batteries – Clerks residence. Cllr Clough to tackle weeds in children’s play area</p> <p>(f) Playground inspection. Clerk has chased NLC for inspection to take place. Clerk to follow up AP240704:04</p>	<p>AP230706:01 Cllr Ogg (Shelter) On-going</p> <p>AP230111:03 Cllr Dent (door) On-going</p>
<p>240704:09 Cemetery No issues</p>	
<p>240704:10 Finance To approve and sign the June 2024 financial information as follows;</p> <ul style="list-style-type: none"> • Summary receipts and payments June 2024 • Bank reconciliation June 2024 • Receipts and payments v Budget June 2024 • June Bank statements • Q1 report – explanation of budget variances • Q1 report – Payments over £100.00 	

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Payments approved by council Resolution passed Proposed Cllr Spellman seconded Cllr Williams					AP231207:05 Cllr Dent (admin) On-going
Date and invoice reference	Company	Reason for invoice	Amount	Authorisation	
30/06/2024	Clerk	June salary	£204.28	Cllr Clough/Van Der Westhuizen	
10/07/2024	HMRC	Q1 PAYE	**£44.95	Cllr Williams/Cllr Duck	
<p>** Clerk to double check amount on Gov.net 10th July 2024 when PAYE payment demand is issued Virgin Bank additional administrator – Cllr Dent investigating Additional Virgin current account signatories required – Cllr Spellman to set up AP240704:05</p>					
240704:11 Projects					
Community Speed watch – clerk to investigate how to set up					
240704:12 Policy review					
The Data privacy notice was reviewed and approved. Proposed Cllr Spellman seconded Cllr Duck The Model Financial regulations issue May 2024 were reviewed and approved. Proposed Cllr Williams seconded Cllr Spellman West Halton and Coleby Parish Council Financial regulations were reviewed, approved and signed. Proposed Cllr Duck seconded Cllr Spellman					
240704:13 Planning					
Nothing to discuss					
240704:14 Correspondence					
Letter from Church Commissioners informing of new land agent and new contact representative - Savills and Fisher German Carmague Consultation. Hall booked for 16 th July 2024 15.00 – 21.00 for HCCP consultation. Information to be included in July newsletter and clerk to arrange posters. Clerk to inform Alkborough PC and Whitton residents AP240704:06					
240704:15 St Etheldredas Church					
24 ^h July – Church yard clean up. Meet at the church gates 10.00 volunteers needed to help 28 th July Holy Communion 11.15 No August service 22 nd September Harvest themed service with light refreshments afterwards. 1 st December Candle lit carols in conjunction with Village Hall					
240704:16 Village Hall					
17 th August Summer Camp out on the village field with laser show. BBQ date to be confirmed 21 st /22 nd September Scarecrow weekend Other proposed events dates to be confirmed; Children’s Halloween disco; Christmas Craft Fair; Children’s Christmas party; Race night The VH AGM was held on 1 st July during which the current committee was re-elected. The PC would like to thank the VH committee for all the exceptional hard work during the last year and the excellent events that have taken place, bringing a real community spirit into the two parishes.					
240704:17 Minor items					
Cllr Williams reported that several allotment holders have asked if allotment gate can be repaired. The gatepost requires adjusting/re-concreting. Resolution passed Council agreed to ask Grove for quotation Proposed Cllr Spellman seconded Cllr Duck. Clerk to contact Grove AP240704:07 Cllr Spellman stated that several residents have reported vehicles parking on road verges. No parking on verges is not legally enforceable however it is at the resident’s own risk. Cllr Spellman provided an accident book for the PC to use. The council thanked Cllr Spellman for the purchase July newsletter sent to printers 04/07/2024. Clerk to arrange collection and payment with Parish debit card Resolution passed Proposed Cllr Williams seconded Cllr Spellman					



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<p>240704:18 Agenda for next and future meetings. No points raised</p>	
<p>240704:19 Next Meeting Date of next meeting subject to change Thursday 1st August 2024 18.30. In the absence of any other matters the meeting closed at 19.21 <u>Closed action points</u> AP240613:03:Cllr Duck supplier AP240613:09 Cllr Dent additional signatories AP240502:06 Cllr Williams cemetery AP240613:01 Clerk NALC Financial regulations update AP240613:04 Clerk Forms AP240613:07 Clerk contact NLC regarding cemetery AP240613:08 Cllr Williams tidy up</p> <p>Accepted and signed as a true record of business transacted;</p> <p>Signed Date..... Position.....</p>	

UN-APPROVED