

West Halton and Coleby Parish Council

Parish Clerk – Mrs Frances Altoft
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26th July 2024

Dear Councillor,

You are summoned to attend the monthly meeting of the above-named Parish Council to be held on **Thursday 1st August 2024**. Proceedings will commence at 18.30 at West Halton and Coleby Village Hall, Coleby Road, West Halton. Members of the public and press are welcome to attend.

Mrs Frances Altoft (Clerk to the Council)

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

1. Receive Apologies and approve reasons for absence
2. Declarations of interest
 - To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes

To add amendment, approve and sign minutes of the Annual Parish meeting held on the 4th July 2024 as a true record of business transacted.
4. Reports from Ward Councillor(s)

Ward Councillor(s) to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.
5. Highways, footpaths and PROW

To receive notification of any issues and to resolve action required:

 - a) Road surface – Coleby road
 - b) Whitton Road – mend planter
 - c) Winteringham Lane – community payback = trailer
 - d) LLFA – Coleby road work. Next actions
 - e) Any other matters
6. Butchers Arms

To discuss and resolve any actions relating to;

 - Community group formation
 - Latest information on social media
7. Village Services

To discuss and resolve any action

 - (a) Coleby Defib – grant and installation

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- (b) Solar Farm correspondence
 - (c) Northern Powergen correspondence
 - (d) Northern Powergen – over hanging trees 231221-014698 – visit to West Halton 22/23rd July 2024
 - (e) Land registry; Village Hall lease; Allotment registration; Cemetery ownership
 - (f) Any other matters
8. HCCP Consultation 16th July 2024
- (a) Attendance
 - (b) Discussions and feedback
 - (c) Next actions
9. Village field, playground and public areas
To discuss and resolve any action:
- a) Village field tidy
 - b) Bus Shelter – Alkborough Lane.
 - c) Telephone Box
 - d) Asset inspections/ asset locations
 - e) NLC Playground inspection report
 - f) Any other matters.
10. Financial
To approve and sign the July 2024 financial information as follows;
- Summary receipts and payments July 2024
 - Bank reconciliation July 2024
 - Receipts and payments v Budget July 2024
 - July Bank statements

Date and invoice reference	Company	Reason for invoice	Payment method	Minute reference	Amount	Authorisation
04/07/2024	Newtons	July newsletter	DC	240704:17 (d)	£37.50	N/A
16/07/2024	Defib warehouse	Coleby Defib	DC	20240404:08	£1452.00	N/A
23/07/2024	Grove	Replace WH Sign and re site concrete base	BACS	N/A	£150.00	Clr Dent/Williams
31/07/2024	Clerk	July salary and expenses	BACS	N/A	£216.66	Clr Duck/Van Der Westhuizen

- Virgin bank account – Additional administrator
- Virgin Bank account – Additional authoriser
- Accountable volunteer contribution savings July
- Quotation – Grove Allotment gate
- Hiscox Annual Insurance renewal amendments – agreed new figures for cover
- Arnold Clark – Grant funding £200.00

11. Projects

To discuss and resolve any actions

- (a) Community Speed Watch
- (b) Village Field Car park revamp. Barrier/height barrier/signs/post and rail

12. Correspondence

To discuss and resolve any actions

- Mr Townend – allotment gate
- Mr Kersh – concerns HCCP
- NATS – Domestic Violence questionnaire
- Insurance questionnaire
- NATS agenda and minutes

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13 St Etheldredas Church

Last service was 28th July – Holy Communion 11.15

No August service

22nd September Harvest themed service with light refreshments afterwards

1st December Candle lit carols in conjunction with village hall

14 Village Hall

17th August Family day including Camp out on the village Field with laser show

14th September Race Night – date provisional

21st-22nd September Scarecrow weekend in conjunction with Church service

20th October Car boot sale

31st October Halloween Party

24th November Craft Fayre

1st December Christmas light switch on in conjunction with Church carols

8th December Christmas Lunch

15 Minor items

Newsletter – community feedback

16 Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

17 Next Meeting

To confirm the date and time of the next meeting as, 5th September 2024 subject to any change, venue West Halton and Coleby Village Hall 18.30