

# West Halton and Coleby Parish Council

Parish Clerk – Mrs Frances Altoft  
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29<sup>th</sup> March 2024

Dear Councillor,

You are summoned to attend the Monthly Council meeting of West Halton and Coleby Parish Council which will be held on **Thursday 4<sup>th</sup> April 2024**. Proceedings will commence at 18.30 at West Halton and Coleby Village Hall, Coleby Road, West Halton. Members of the public and press are welcome to attend.

Mrs Frances Altoft (Clerk to the Council)

## Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

## **AGENDA**

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting and action point review

To approve and sign minutes of the meeting held on the 1<sup>st</sup> March 2024 as a true record of business transacted

To approve and sign minutes of the extra ordinary meeting held on the 25<sup>th</sup> March 2024 as a true record of business transacted
- x  
Plannint
4. Co-option of new councillor

To sign declaration of interest and acceptance of office form
5. Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council.
6. Highways, footpaths and PROW

To receive notification of any issues and to resolve action required:

  - a) Road surfaces and footpaths.
    - (i) FS5093229404 – Coleby Road junctions damaged bollards
    - (ii) FS545707590 – Alkborough Road Sign
    - (iii) FS573118675 – White House Lane missing street light
    - (iv) FS597840069 – Alkborough Lane fly tip / bridleway entrance
  - b) Flooding – LLFA Meeting 7<sup>th</sup> March 2024 10.00

## West Halton and Coleby Parish Council

- c) Bench Coleby Road/Alkborough Lane junction
- d) Whitton Road – damage to sign and planter
- e) Any other matters

### 7. Butchers Arms

To discuss and resolve any actions relating to  
Community group formation

### 8. Village Services

To discuss and resolve any action

- a) Coleby Defib – supplier selection. PC contribution
- b) Solar Farm - correspondence
- c) Northern Powergen - correspondence
- d) Northern Powergen over hanging trees Water Lane complaint number 231221-014698
- e) Any other matters

### 9. Village field, playground and public areas

To discuss and resolve any action:

- a) Ivy clearance
- b) Bus Shelter – Alkborough Lane.
- c) Telephone Box
- d) Asset inspections/ asset locations
- e) Grass cutting budget v NLC payments
- f) Coleby Bus Shelter – Lions presentation
- g) In Bloom grant
- h) Any other matters.

### 10. Cemetery

To discuss and resolve any action:

Mrs Hoeft – Graveyard damage

Revise rules and regulations

### 11. Financial

To approve and sign the March 2024 financial information as follows;

- Summary receipts and payments March 2024
- Bank reconciliation March 2024
- Receipts and payments v Budget March 2024

Date and invoice reference	Company	Reason for invoice	Amount
01/04/2024 13990332555	NLC	Cemetery Annual rates	£33.18
31/03/2023	Clerk	March Salary and expenses	£169.57
April	HMRC	Quarter 4 PAYE payments	£114.00*

- HMRC Payments – Government Gateway information \* need confirmation of this amount from Gov.net. Missed January payment ?
- Virgin bank account – Additional administrator
- New Virgin Bank account – to replace old reserve account
- Year End Accounts Audit

## **West Halton and Coleby Parish Council**

### 12. Projects

To discuss and resolve actions with regards to  
SID – Morelock speeding sign. Grant application.  
Evaluation of statistics

### 13. Kyanite

To discuss and resolve any actions

### 14. Planning

To discuss and resolve any actions

### 15. Correspondence

Mrs Smith – Bin emptying

Mr Kersch – Grass cutting

### 16. St Etheldredas Church

24<sup>th</sup> March 11.15 Holy Communion

### 17. Village Hall

Fashion Show 14<sup>th</sup> March – well supported – over £250 raised

Easter Egg Hunt 31<sup>st</sup> March

Car Boot sale 21<sup>st</sup> April

Thursday 6<sup>th</sup> June Beacon Lighting and music at the hall

7<sup>th</sup>/8<sup>th</sup> June D-Day Celebrations – more information to follow

6<sup>th</sup> July Annual BBQ

14<sup>th</sup> September Race Night

### 18. Minor items

Newsletter – April edition

Clerk – revised contract

Social Media Policy

s

### 19. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

### 20. Next Meeting

To confirm the date and time of the next meeting as, subject to any change, 2<sup>nd</sup> May

2024 venue West Halton and Coleby Village Hall

Parish Assembly 18.30

West Halton and Coleby Parish Council Annual Meeting 19.00