



## WEST HALTON AND COLEBY PARISH COUNCIL

### Minutes of the Parish Council meeting held on Thursday 1st February 2024 at 18.30 – venue West Halton Village Hall

**Present**

Cllr Charles Dent	Chair
Frances Altoft	Clerk
Cllr Ian Williams	West Halton and Coleby Councillor
Cllr John Clough	West Halton and Coleby Councillor Vice Chair
Cllr Janet Van Der Westhuizen	West Halton and Coleby Councillor

NLC Ward Councillor R Ogg

8 members of the public present

Abbreviations; NLC – North Lincolnshire Council

WH&CPC – West Halton and Coleby Parish Council

VH – Village Hall

<p><b>1. Apologise for Absence</b> NLC Ward Councillors Elaine Marper and Helen Rowson. Quorate – 4 councillors present</p>	
<p><b>2. Declarations of interest</b> (a) No declarations nor (b) dispensations were raised</p>	
<p><b>16. Butchers Arms Public House.</b> Agenda point brought forward. Cllr Dent explained the pub is registered with NLC Property Records (PR) as a community asset (CA). The land at the back of the pub is not included in the sale nor included in the CA. Residents agreed the land is vital to the pub and without this, the pub would struggle to be a viable business. The current leaseholder confirmed that the lease expires in July 2024. The pub is not listed. As the building has now been put up for sale, according to CA registration the community has until 25<sup>th</sup> February 2024 to express an interest. WH+C PC must enter a written communication to PR at NLC to confirm residents are exploring the possibility of establishing a CIG by 25<sup>th</sup> February 2024. A moratorium period of 6 months then commences upon receipt of the letter; period expiry date 14<sup>th</sup> July 2024. All residents agreed that the pub is a vital community asset, and all avenues will be explored to try and establish a ‘community interest group’ (CIG). The CIG must be established and run by a group of residents, not WH+C PC, and any proposal must include other suggested community uses for the building, such as Post Office/Shop, Café, Internet Café etc. It was agreed to hold a public meeting 15<sup>th</sup> February 2024 in West Halton village hall 18.30 to allow all residents to present their views, after which WH+C PC will send letter to NLC PR <b>Resolution passed.</b> Proposed Cllr Dent Seconded Cllr Clough Clerk to book Village Hall. Fliers to be distributed. WHC+C PC to send letter to NLC to confirm that a community group would be established once public meeting has taken place <b>AP240201:01</b></p>	
<p><b>3. Minutes of previous meeting.</b> The minutes of the Meeting held on 7<sup>th</sup> December. 2023 accepted and signed as a true record of business transacted. Proposed Cllr Williams; seconded Cllr Van Der Westhuizen</p>	
<p><b>4. Reports from Ward Councillor(s)</b> Massive tyre fly tip Amen Corner Sunday 28<sup>th</sup> January 2024. NLC are looking into issuing ‘fly tip’ permits so that public can collect a fly tip and take it to an amenity site. Trading standards are to commence visits to garages etc to request paperwork proof of tyre disposal etc. WH+C PC SID grant application has been approved – awaiting confirmation mail from NLC. WH+C PC must investigate the ownership of the village hall Cllr Dent to action along with registering ownership of cemetery and allotment land <b>AP240201:02</b> Police are cracking down on rural drug trafficking.</p>	

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<p><b>5. Highways, footpaths and PROW</b></p> <p>(a) Road surfaces and footpaths</p> <p>i. FS5093229404 – Coleby Road junctions damaged bollards.</p> <p>ii. FS545707590 - Alkborough Road Sign</p> <p>iii. FS573119675 – White House Lane – Missing Street light. NLC confirmed when new electric pole installed, the streetlight was not re-attached. NLC to contact Northern Powergen. Clerk to monitor <b>AP240201:03</b></p> <p>(b) FS555815379 Water Lane – surface water. Ongo still to respond. Majority of trees etc blocking the stream have been removed along with trees alongside footpath.</p> <p>(c) Winteringham Lane – lack of care – to be tackled in Spring.</p> <p>(d) Bench Coleby road/Alkborough lane junction. New litter bin installed. Cllr Dent to provide ground anchors to fix bench. Resident has moved bench away from wall due to muddy conditions.</p> <p>(e) Road Sweeper. Attended 1<sup>st</sup> February – still a lot of residue on roads.</p> <p>(f) Horse signs – new warning signs in place along two sections of Coleby Road.</p> <p>(g) Dog Fouling – several residents have reported incidents on pavements. Clerk to chase up new dog signs as promised by NLC (January delivery) <b>AP240201:04</b></p> <p>(h) Whitton Road – damage to sign and planter. Quotation received from Grove £280. <b>Resolution passed.</b> Quotation accepted Proposed Cllr Van Der Westhuizen, seconded Cllr Williams. Cllr Dent to obtain price for re-cast of new planters. <b>AP240201:05</b></p>	<p>AP230511:09 Clerk (bollards) <b>on-going</b></p> <p>AP230706:10 Cllr Clough (Ongo) <b>ongoing</b></p> <p>AP230607:12 Cllr Dent (bench) <b>on-going</b></p>
<p><b>(a) Village Services</b></p> <p>(b) Coleby Defib. A resident has come forward offering somewhere to install Defib. The Council wish to express their grateful thanks. Electrician has inspected site and will provide quotation to Clerk. Once received Clerk to progress grant application <b>AP240201:06</b></p> <p>(c) Solar Farm – Cllr Dent chasing response; second letter has been submitted.</p> <p>(d) Northern Powergen – Cllr Dent chasing response; second letter has been submitted.</p> <p>(e) Northern Powergen – Complaint logged over hanging trees Water Lane complaint number 231221-014698. Clerk to monitor <b>AP240201:07</b></p>	<p>AP230111:21 Cllr Dent (solar) <b>on-going</b></p> <p>AP230404:06 Cllr Dent (Powergen) <b>on-going</b></p>
<p><b>6. Village field, playground and public areas</b></p> <p>(a) Football pitch. Vandalism of one football net. Reported to the Police crime reference number 24000003573. Resident has purchased net to patch the area. The PC express their thanks for their proactive action. Spare set of nets stored in shed.</p> <p>(b) Ivy Clearance – Planned for end February.</p> <p>(c) Bus Shelter – Alkborough Lane. Cllr Ogg to obtain from Coleby farm.</p> <p>(d) Telephone box – door to fit – Cllr Dent</p> <p>(e) Asset inspections/ asset location. Strimmer – Clerk allotment shed. Inspection report presented; no issues reported. Football liner machine – residents garage needs moving.</p>	<p>AP230907:06 Cllr Clough (work party) <b>ongoing</b></p> <p>AP230706:01 Cllr Ogg (Shelter) <b>On-going</b></p>



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<p>(f) Allotments – all rents paid in full. Internal Hedge still requires cutting.          (g) Village field Car Park – Church Commission confirmed ok proposed car park re-vamp and flowerbeds. Clerk has applied for NLC In Bloom Grant          (h) CCTV – VH Committee to investigate purchase after recent vandalism          (i) Grass Cutting v Budget. Cllr Ogg to re check with NLC. WH+C PC is in deficit against the allocated devolved payment <b>AP240201:08</b>          (j) Play Area – Annual SLA received for inspection £128.87 inc VAT. <b>Resolution passed</b> Cost accepted. Proposed Cllr Williams; seconded Cllr Clough. Clerk to respond to NLC. <b>AP240201:09</b> Dog sign needs moving to gate and new “no ball games” sign to be purchased Cllr Williams <b>AP240201:10</b></p>	<p>AP230111:03          Cllr Dent          (door) <b>On-going</b></p>												
<p><b>7. Cemetery</b>          (a) Removal of Ivy stumps etc – completed</p>													
<p><b>8. Finance</b>          To approve and sign the December 2023 and January 2024 financial information as follows;</p> <ul style="list-style-type: none"> <li>December 2023 and January 2024 Bank statements</li> <li>Summary receipts and payments December 2023 and January 2024</li> <li>Bank reconciliation December 2023 and January 2024</li> <li>Receipts and payments v Budget December 2023 and January 2024</li> </ul>													
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<p>*** Payment authorised by E mail beginning of January as PAYE needed paying prior to 22<sup>nd</sup> January 2024.  <b>Resolution passed.</b> Financial reports and payments checked and approved by full council. Proposed Cllr Van Der Westhuizen; Seconded Cllr Clough          Village Hall Hire cost – £10.00 flat rate for PC meetings. VH committee to confirm.          Cllr Dent – payment calendar for Clerk          VAT claim – payment received.          NALC 2023 Pay agreement. Clerk to send information to Chair and Vice Chair <b>AP240201:11</b>          Clerk has contacted Glove to check cost of year end audit. Monitor          Clerk has received letter from Virgin concerning closure of reserve account. Investigate urgently <b>AP240201:12</b>          Second grass cutting quotation received. <b>Resolution passed</b> WH+C PC to award contract to Grove. Clerk to confirm to Grove <b>AP240201:13</b></p> <p>Cllr Dent to provide Clerk with Government Gateway ID and password information so that tax can be paid <b>AP231207:04 on-going</b>          Cllr Dent to update Virgin online banking – Clerk needs to be admin person; <b>AP231207:05 on-going</b></p>	<p>AP230111:07          Cllr Dent          (calendar) on going</p> <p>AP231207:04          Cllr Dent          (Gateway id) <b>On-going</b></p> <p>AP231207:05          Cllr Dent          (admin) <b>On-going</b></p>												



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<p><b>9. Projects</b> Speeding SID Sign Grant application. Poles installed. Grant application approved. Insufficient funds in current account to pay for purchase of signs. Council agreed to transfer funds from reserve account and when grant money received reserve account can be replenished. <b>Resolution passed</b> Proposed Cllr Clough Seconded Cllr Williams. Clerk to check if authorised to action <b>AP240201:14</b> PCC Round 4 Grant application – advised not successful December 2023</p>	
<p><b>10. Planning</b> Nothing received</p>	
<p><b>11. Correspondence</b> Rural Life Survey Loneliness 08/12/2023</p>	
<p><b>12. NLC Community Governance Review – discuss the following points</b></p> <ul style="list-style-type: none"> <li>• Create, merge, alter or abolish WH+C PC</li> <li>• Amend the name of WH+C PC</li> <li>• Views on electoral management for the parish</li> <li>• Re-group WH+C with another parish</li> </ul> <p><b>Resolution passed.</b> West Halton and Coleby PC wish to remain as is; not to merge with another council and to keep councillor numbers to 6. Clerk to respond to NLC <b>AP240201:15</b></p>	
<p><b>13. St Etheldredas Church</b> Fallen trees – major work to undertake. Candlemass Service 2<sup>nd</sup> February 2024 18.00</p>	
<p><b>14. Village Hall</b> Scavenger Hunt 25<sup>th</sup> February Fashion Show 14<sup>th</sup> March Easter Egg Hunt 31<sup>st</sup> March D-Day Celebrations – Beacon on village field; needs to be a removable one. Resident has offered to make beacon Clerk to discuss with VH Committee. <b>AP240201:16</b></p>	
<p><b>17. Minor items</b> Newsletter – Clerk has produced draft and circulated to VH and Church committees. Cost of printing 150 copies £75.00. <b>Resolution passed</b> WH+C PC to pay for first issue and to request donation from VH and Church to help with costs. Proposed Cllr Dent; seconded Cllr Van Der Westhuizen. Later editions may only contain one A4 sheet. To monitor Community Emergency Plan – completed. One copy in VH, one copy in church and copy on Council web page. Clerk to delivery copy to residents at Old Rectory Neighbourhood Watch – still requires a volunteer to be co-ordinator. Social Media Policy – Clerk to draw up and present at next meeting <b>AP240201:17</b></p>	
<p><b>18. Agenda for next and future meetings.</b> No points presented</p>	
<p><b>19. Next Meeting</b> Date of next meeting subject to change 7<sup>th</sup> March 2024 18.30 West Halton and Coleby Village Hall. In the absence of any other matters the meeting closed at 20.30 <u>Closed action points</u> AP231102:02 Cllr Williams Bin AP231005:10 Clerk Log case with Northern Powergen Water Lane trees AP230907:01 Cllr Ogg Defib AP231207:01 Clerk – Church Commission (fence/flowerbeds) AP231102:08 Cllr Ogg Ivy stumps AP231207:06 Clerk Submit precept.</p>	



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<p>AP231207:07 Clerk Second grass cutting quotation.  AP230803:10 Clerk Community emergency plan  AP231207:02 Clerk Allotment rents/ contracts  AP230706:04 Cllr Dent Grant application  AP231207:08 Clerk Advertise Volunteer NHW  Accepted and signed as a true record of business transacted;  Signed ..... Date..... Position.....</p>	
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