

West Halton and Coleby Parish Council

Parish Clerk – Mrs Frances Altoft
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23rd February 2024

Dear Councillor,

You are summoned to attend the Monthly Council meeting of West Halton and Coleby Parish Council which will be held on **Friday 1st March 2024**. Proceedings will commence at 18.30 at West Halton and Coleby Village Hall, Coleby Road, West Halton. Members of the public and press are welcome to attend.

Mrs Frances Altoft (Clerk to the Council)

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting and action point review

To approve and sign minutes of the meeting held on the 1st February 2024 as a true record of business transacted
4. Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.
5. Highways, footpaths and PROW

To receive notification of any issues and to resolve action required:

 - a) Road surfaces and footpaths.
 - (i) FS5093229404 – Coleby Road junctions damaged bollards
 - (ii) FS545707590 – Alkborough Road Sign
 - (iii) FS573118675 – White House Lane missing street light
 - b) Flooding Coleby Road/Water Lane – Surface water /drains/Trees/ flooding
 - c) Winteringham Lane – Clear kerbsides/hedges
 - d) Bench Coleby Road/Alkborough Lane junction
 - e) Whitton Road – damage to sign and planter
 - f) Any other matters

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6. Butchers Arms

To discuss and resolve any actions relating to
NLC letter
Plunkett Foundation
Community group formation

7. Village Services

To discuss and resolve any action

- a) Coleby Defib
- b) Solar Farm - correspondence
- c) Northern Powergen - correspondence
- d) Northern Powergen over hanging trees Water Lane complaint number 231221-014698
- e) Any other matters

8. Village field, playground and public areas

To discuss and resolve any action:

- a) Ivy clearance
- b) Bus Shelter – Alkborough Lane.
- c) Telephone Box
- d) Asset inspections/ asset locations
- e) Grass cutting budget v NLC payments
- f) Any other matters.

9. Cemetery

To discuss and resolve any action:

10. Financial

To approve and sign the February 2024 financial information as follows;

- Summary receipts and payments February 2024
- Bank reconciliation February 2024
- Receipts and payments v Budget February 2024

Date and invoice reference	Company	Reason for invoice	Amount
07/02/2024	Health and Safety	No Ball game signs (debit card use)	£5.02
29/02/2024	Clerk	Wages	£152.00

- Village Hall Hire cost
- HMRC Payments – Government Gateway information
- Virgin bank account – Additional administrator
- Reserve Virgin (Passbook) account closed
- New Virgin Bank account – to replace old reserve account
- Glover – audit accounts £120 + VAT

11. Projects

To discuss and resolve actions with regards to
SID – Morelock speeding sign

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12. Kyanite
Gov.net and e mail addresses £100 + Vat first 2 years. £50 + VAT bi-ennial renewal fee
13. Planning
To discuss and resolve any actions
14. Correspondence
15. St Etheldredas Church
24th March 11.15 Holy Communion
16. Village Hall
Scavenger Hunt 25th February
Fashion Show 14th March
Easter Egg Hunt 31st March
D-Day Celebrations – Beacon
17. Minor items
Newsletter – Newton Printers
Clerk – revised contract
Neighbourhood Watch
Social Media Policy
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18. Agenda for next and future meetings
To determine any items Councillors wish to agenda for the next or future meetings.
19. Next Meeting
To confirm the date and time of the next monthly meeting as, subject to any change, 4th April 2024 18.30 venue West Halton and Coleby Village Hall