

West Halton and Coleby Parish Council

Parish Clerk – Mrs Frances Altoft
Mayfield, White House Lane, West Halton DN15 9AZ
Telephone: 07483 127960
Email: whcparishcouncil@outlook.com
Website: www.westhaltonandcolebyparishcouncil.org.uk

27th January 2024

Dear Councillor,

You are summoned to attend the Monthly Council meeting of West Halton and Coleby Parish Council which will be held on **Thursday 1st February 2024**. Proceedings will commence at 18.30 at West Halton and Coleby Village Hall, Coleby Road, West Halton. Members of the public and press are welcome to attend.

Mrs Frances Altoft (Clerk to the Council)

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting and action point review

To approve and sign minutes of the meeting held on the 7th December 2023 as a true record of business transacted
4. Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.
5. Highways, footpaths and PROW

To receive notification of any issues and to resolve action required:

 - a) Road surfaces and footpaths.
 - (i) FS5093229404 – Coleby Road junctions damaged bollards
 - (ii) FS545707590 – Alkborough Road Sign
 - (iii) Fridge Fly tip – Amen Corner
 - (iv) FS573118675 – White House Lane missing street light
 - b) Flooding Coleby Road/Water Lane – Surface water /drains/Trees/ flooding
 - c) Winteringham Lane – Clear kerbsides/hedges
 - d) Bench Coleby Road/Alkborough Lane junction/additional litter bin
 - e) Road sweeping
 - f) Horse signs
 - g) Dog pavement fouling

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- h) Whitton Road – damage to sign and planter
- i) Any other matters

6. Village Services

To discuss and resolve any action

- a) Coleby Defib
- b) Solar Farm - correspondence
- c) Northern Powergen - correspondence
- d) Northern Powergen over hanging trees Water Lane complaint number 231221-014698
- e) Any other matters

7. Village field, playground and public areas

To discuss and resolve any action:

- a) Football Pitch – net vandalism crime reference number 24000003573
- b) Ivy clearance
- c) Bus Shelter – Alkborough Lane.
- d) Telephone Box
- e) Asset inspections/ asset locations
- f) Allotments
- g) Village field flower beds – in boom grant
- h) CCTV
- i) Grass cutting budget v NLC payments
- j) Play area Annual SLA inspection – dog sign/ball game sign
- k) Any other matters.

8. Cemetery

To discuss and resolve any action:

- a) Removal of tree stumps/ ivy
- b) Any other matters.

9. Financial

To approve and sign the December 2023 and January 2024 financial information as follows;

- December 2023 and January 2024 Bank statements
- Summary receipts and payments December 2023 and January 2024
- Bank reconciliation December 2023 and January 2024
- Receipts and payments v Budget December 2023 and January 2024

Date and invoice reference	Company	Reason for invoice	Amount
31/12/2023	Clerk	Monthly Salary	£152.00

Date and invoice reference	Company	Reason for invoice	Amount
09/01/2024	HMRC	PAYE October 2023 – January 2024	£76.00
31/01/2024	Clerk	Monthly Salary and expenses	£186.83

- Income – allotment rents
- Village Hall Hire cost increase

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- HMRC Payments – Clerk needs Government Gateway information
 - Virgin bank account – Additional master user
 - NALC Pay agreement 2023-2024
10. Projects
To discuss and resolve actions with regards to
Speed Cameras
 11. Planning
To discuss and resolve any actions
 12. Correspondence
Rural Life Survey Loneliness 08/12/2023
 13. NLC Community Governance Review
To discuss and respond to following points;
Create, merge, alter or abolish WH+C PC
Amend the name of WH+C PC
Views on electoral management for the parish
Re-group WH+C with another parish
 14. St Etheldredas Church
Fallen tree
Candlemass Service 2nd February 18.00
 15. Village Hall
Scavenger Hunt 25th February
Fashion Show 14th March
Easter Egg Hunt 31st March
D-Day Celebrations – Beacon?
 16. Butchers Arms
Notice of sale – Community Asset – how to proceed
 17. Minor items
Newsletter – shared cost – Newton Printers
Community Emergency Plan
Neighbourhood Watch
Social Media Policy
 18. Agenda for next and future meetings
To determine any items Councillors wish to agenda for the next or future meetings.
 19. Next Meeting
To confirm the date and time of the next monthly meeting as, subject to any change, 7th March
2024 18.30 venue West Halton and Coleby Village Hall