

WEST HALTON AND COLEBY PARISH COUNCIL
Minutes of the Parish Council meeting held on Thursday 2nd November 2023 at 18.30 – venue
West Halton Village Hall

Present

Frances Altoft	Clerk
Cllr Ian Williams	West Halton and Coleby Councillor
Cllr John Clough	West Halton and Coleby Councillor Vice Chair
Cllr Janet Van Der Westhuizen	West Halton and Coleby Councillor
NLC Ward Councillor R Ogg	
2 members of the public	

Abbreviations; NLC – North Lincolnshire Council
 WH&CPC – West Halton and Coleby Parish Council
 VH – Village Hall

Public participation – issues raised	Action
<p><u>Obstructive parking relating to footballers and spectators.</u> Two members of the public raised concerns about parking and behaviour of some players and it was resolved to request the village hall committee to issue a form of contract for users of the pitch.</p> <p>Resolution Proposed Cllr Van Der Westhuizen; seconded Cllr Williams. Clerk to draft correspondence</p> <p><u>Speeding vehicles- major concern.</u> Members explained poles are to be erected shortly, upon which SID devices will be attached once grant application money has been received. No litter bin present near to the field exit; small gate Alkborough road.</p> <p>Resolution Members agreed to site a bin. Proposed Cllr Clough; seconded Cllr Williams. Cllr Clough thanked the members of the public for their attendance and contributing to the discussion.</p>	<p>AP231102:01 Clerk (letter)</p> <p>AP231102:02 Cllr Williams (bin)</p>
<p>1. Apologise for Absence Cllr Dent. NLC Ward Councillor Elaine Marper. Quorate – 3 councillors present</p>	
<p>2. Declarations of interest Two declarations of interest were made; Cllr Van Der Westhuizen agenda point 7(i) allotments; Clerk agenda point 7 (i) allotments. No dispensations were raised</p>	
<p>3. Minutes of the previous meeting The minutes of the Meeting held on 5th October 2023 were accepted and signed as a true record of business transacted. Proposed Cllr Williams; seconded Cllr Van Der Westhuizen</p>	
<p>4. Reports from Ward Councillor(s) Severe flooding down Winteringham Lane. Winteringham drain bank has collapsed and many acres are flooded. Cllr Ogg confirmed that the EA are aware.</p>	
<p>5. Highways, footpaths and PROW</p> <p>(a) Road surfaces and footpaths</p> <ul style="list-style-type: none"> i. FS5093229404 – Coleby Road junctions damaged bollards. Clerk chasing ii. FS545707590 – Alkborough Road Sign. Ticket has been raised for work iii. FS509405270 – Winteringham Lane flooded path. This is totally unpassable now due to serious flooding. AP closed Clerk to monitor situation with NLC iv. FS555815379 – West Halton hill fly tip. Cleared <p>(b) Water Lane – surface water. Letter written to Ongo awaiting a response. There has been flooding at the bottom of Water Lane. Trees are blocking part of the waterway. Cllr Ogg confirmed that responsibility lies with landowner according to Riparian law. Cllr Williams proposed that members inspect the issue</p> <p>(c) Winteringham Lane – lack of care. Residents are unhappy about over grown</p>	<p>AP230511:09 Clerk (bollards) on-going</p> <p>AP230706:10 Cllr Clough (Ongo) ongoing</p> <p>AP231102:03 All Councillors (Water Lane)</p>

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<p>paths. NLC are responsible for this area.</p> <p>(d) Bench Coleby road/Alkborough lane junction. Speak with resident/fix ground anchors</p> <p>(e) Road Sweeper. Clerk report NLC road sweeping not planned until December. Cllr Ogg would like this devolved to local communities</p> <p>(f) Water lane trees/electric cables. Clerk to log complaint with Northern powergen</p> <p>(g) Grass verge – Winteringham Lane -> Junction Short Lane. Clerk confirmed contractor will include in 2024/2025 tender.</p> <p>(h) Drain Cleaning – Damaged culvert in Coleby. Cllr Ogg and Clerk to monitor</p>	<p>AP230607:12 Cllr Dent (bench) on-going</p> <p>AP231005:10 Clerk (log case) on-going</p>
<p>6. Village Services</p> <p>(a) Coleby Defib. Cllr Ogg still investigating positioning and power source</p> <p>(b) Solar Farm – Cllr Dent chasing response</p> <p>(c) Northern Powergen – Cllr Dent chasing response</p>	<p>AP230907:01 Cllr Ogg (defib) on-going</p> <p>AP230111:21 Cllr Dent (solar) on-going</p> <p>AP230404:06 Cllr Dent (Powergen) on-going</p>
<p>7. Village field, playground and public areas</p> <p>(a) Football pitch. Clerk confirmed items purchased as per October minutes. Storage solution purchased £169.99 from Amazon; Clerk to monitor delivery. Final purchase totals as follows £139.60 Harrods spare nets £89.76 - Net World sports; ground anchors, net pegs, and corner flags £100 - Winterton rangers pitch marking £169.99 metal shed storage solution. Total spend £499.35.</p> <p>(b) Wall repairs – Clerk to look into grant solutions during next financial year</p> <p>(c) Village Field Tree maintenance – Clerk and Cllr Ogg have spoken with local resident who will assist. Date to be confirmed – Clerk to monitor and advise</p> <p>(d) Bus Shelter – Alkborough Lane. Cllr Ogg to chase</p> <p>(e) Bus Shelter – Coleby. Residents would like a shelf installed to use as a book swap. Cllr Williams to organise</p> <p>(f) Telephone box – door to fit – Cllr Dent</p> <p>(g) Village flower beds – All the flowerbeds look lovely. Clerk suggested maybe having more but members decided to keep with the number already in place</p> <p>(h) Asset Inspections – lots of leaves and soil debris on road. No other issues</p> <p>(i) Allotments – Two residents have requested an allotment to share; one resident has withdrawn</p> <p>(j) Asset locations; Strimmer Clerk residency; Football marking machine – Village Hall</p> <p>(k) Ivy removal – Thanks were expressed to Cllr Clough for the removal of dead ivy clippings off the field. Work party to carry on when possible</p>	<p>AP231102;04 Clerk (delivery)</p> <p>AP231102:05 Clerk/Cllr Ogg (trees)</p> <p>AP230706:01 Cllr Ogg (Shelter) On-going</p> <p>AP231102:06 Cllr Williams (shelves)</p> <p>AP230111:03 Cllr Dent (door) On-going</p> <p>AP230907:06 Cllr</p>

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	Clough (work party) ongoing																								
<p>8. Cemetery</p> <p>(a) Hedge Maintenance – quotation received from Grove £180.00 Resolution passed. Quotation accepted; Proposed Cllr Van der Westhuizen; seconded Cllr Williams. Clerk to inform Grove</p> <p>(b) Removal of ivy stumps etc – Cllr Ogg to speak with local resident for assistance.</p>	<p>AP231102: 07 Clerk (Grove)</p> <p>AP231102: 08 Cllr Ogg (ivy stumps)</p>																								
<p>9. Finance</p> <p>The following documents and payments were presented by the clerk and duly accepted and signed by the Vice Chair and RFO; Proposed Cllr Williams; seconded Cllr Van Der Westhuizen</p> <ul style="list-style-type: none"> October Bank statements Summary receipts and payments October 2023 Bank reconciliation October 2023 Receipts and payments v Budget October 2023 <p>Current account as of 31st October £4526.49. Reserve account £3630.78</p> <table border="1"> <thead> <tr> <th>Date and invoice reference</th> <th>Company</th> <th>Reason for invoice</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>06/10/2023</td> <td>Microsoft</td> <td>Annual subscription Office</td> <td>£56.99 – paid using debit card</td> </tr> <tr> <td>16/10/2023</td> <td>Net World Sports</td> <td>Goal Anchors/pegs/ Corner flags</td> <td>See clerk</td> </tr> <tr> <td>19/10/2023</td> <td>Harrod Sports</td> <td>Football Nets</td> <td>£139.60</td> </tr> <tr> <td>23/10/2023</td> <td>Winterton Rangers</td> <td>Marking of football pitch</td> <td>£100.00</td> </tr> <tr> <td>31/10/2023</td> <td>Clerks wages and expenses</td> <td>Wages and Net world Sports</td> <td>£89.76 paid by clerk £152.00 wages. Total expenditure £241.76</td> </tr> </tbody> </table> <p>Clerks wages payslip £152. Resolution from October meeting standing order; Nett salary each month could change. Clerk to load payments to Virgin AP231102</p> <p>Village Hall Hire cost – clerk queried invoice with committee – awaiting response</p> <p>Winterton Lions. Clerk had approached Lions to ask for assistance with purchase of Coleby bus shelter. E mail went astray. Lions re-contacted and will consider WH&CPC request for financial support. Clerk to monitor. Cllr Dent – payment calendar for Clerk</p>	Date and invoice reference	Company	Reason for invoice	Amount	06/10/2023	Microsoft	Annual subscription Office	£56.99 – paid using debit card	16/10/2023	Net World Sports	Goal Anchors/pegs/ Corner flags	See clerk	19/10/2023	Harrod Sports	Football Nets	£139.60	23/10/2023	Winterton Rangers	Marking of football pitch	£100.00	31/10/2023	Clerks wages and expenses	Wages and Net world Sports	£89.76 paid by clerk £152.00 wages. Total expenditure £241.76	<p>AP231102:09 Clerk Load payments</p> <p>AP231102:10 Clerk (Lions)</p> <p>AP230111:07 Cllr Dent (calendar) on going</p>
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<p>10. 2024-2025 Budget</p> <p>Allotment rent increase – Proposed rent increase for 2024 to £15 per plot. Only 2 members available to pass resolution. Point to be re-visited at December meeting.</p> <p>Grove Tender – include cemetery hedge in tender 2024/2025</p> <p>Community grant applications – need to apply for more</p> <p>Cllr Dent to check on NLC requirements – precept etc</p>	<p>AP231005:11 Cllr Dent ongoing</p>																								
<p>11. Projects</p> <p>Speed Cameras and Pole installations. Safeguarding policies signed and submitted along with H+S policy. Cllr Dent to chase grant application for SID Signs with NLC</p> <p>NLC pole installation December 23 along with a complete upgrade to Coleby road signs</p>	<p>AP230706:04 Cllr Dent (grant application)</p>																								

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Police and Crime Commissioner Round 4 Grant application – Clerk has sent in new application requesting SID devices. Decision due early January 2024	ongoing
12. Kyanite – Web provider Clerk had provided costs from another provider. It was decided to keep with current supplier, Resolution Proposed Cllr Clough; seconded Cllr Williams	
13. Planning No issues nor planning applications	
14. Correspondence Cemetery hedge; Clerk responded to resident’s concerns. Quotation has been obtained and hedge will be cut Rural Life West Halton 19/10/2023 - survey	
15. St Etheldredas Church Holy Communion 26h November 11.15 Wreath Making 9 th December – 3 sessions. 09.00 – 11.00 12.00 – 14.00 – 15.00 – 17.00 Carol Service 20 th December 18.30	
16. Village Hall Christmas Fare 26 th November 3 rd December Christmas Tree Light Switch on and carols 17.00 10 th December Childrens Christmas Party 14.00 – 16.00. Children free £2.50 all other attendees 24 th December Free Childrens Christmas Event on the village Green	
17. Butchers Arms Monthly Quiz nights Bonfire night tickets on sale £3.50 per ticket. Children free with fee paying adult	
18. Minor items Village Newsletter combined with the Pub, church, village hall and Parish Council Community Emergency Plan – Need to work with the village hall and church. Cllr Clough commented that the emergency plan must include information on flooding emergency contacts etc as this is a major issue in West Halton Cllr Vacancies – still two places available- information displayed on noticeboards and internet	AP230309:23 Clerk (newsletter) On-going AP230803:10 Clerk (plan) ongoing
19. Agenda for future and future meetings No items requested	
20. Next meeting Date of next meeting subject to change 7 th December 2023 18.30 West Halton and Coleby Village Hall. In the absence of any other matters the meeting closed at 20:15 <u>Closed action points</u> AP 231005:03 Clerk - Arrange payment using card AP 2307/06:12 Clerk - Flooded path. Clerk to monitor due to severe flooding AP231005:06 Cllr Clough – correspondence -> Clerk Northern Powergen AP230511:04 Cllr Williams – noticeboard paint AP231005:04 Clerk – standing order for wages AP231005:01 Clerk – policies to Cllr Dent AP230803:08 Cllr Williams – car park stakes AP 231005:08 Clerk - letter of thanks AP231005:02 Clerk - display vacancies AP231005:11 Clerk – cost of other IT providers	



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Signed Date..... Position.....

UN-APPROVED