

West Halton and Coleby Parish Council

Parish Clerk – Mrs Frances Altoft
Mayfield, White House Lane, West Halton DN15 9AZ
Telephone: 07483 127960
Email: whcparishcouncil@outlook.com
Website: www.westhaltonandcolebyparishcouncil.org.uk

30th November 2023

Dear Councillor,

You are summoned to attend the Monthly Council meeting of West Halton and Coleby Parish Council which will be held on **Thursday 7th December 2023**. Proceedings will commence at 18.30 at West Halton and Coleby Village Hall, Coleby Road, West Halton. Members of the public and press are welcome to attend.

Mrs Frances Altoft (Clerk to the Council)

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting and action point review

To approve and sign minutes of the meeting held on the 2nd November 2023 as a true record of business transacted
4. Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.
5. Highways, footpaths and PROW

To receive notification of any issues and to resolve action required:

 - a) Road surfaces and footpaths.
 - (i) FS5093229404 – Coleby Road junctions damaged bollards
 - (ii) FS545707590 – Alkborough Road Sign
 - b) Water Lane – Surface water /drains/Trees
 - c) Winteringham Lane – Clear kerbsides
 - d) Bench Coleby Road/Alkborough Lane junction/additional litter bin
 - e) Road sweeping
 - f) Any other matters
6. Village Services

To discuss and resolve any action

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- a) Coleby Defib
- b) Solar Farm
- c) Northern Powergen
- d) Any other matters

7. Village field, playground and public areas

To discuss and resolve any action:

- a) Football Pitch
- b) Ivy clearance
- c) Village Field Tree Maintenance programme
- d) Bus Shelter – Alkborough Lane. Book swap Coleby bus shelter. Bench
- e) Telephone Box
- f) Village Field Flowerbeds
- g) Car park – cleaning and fence – 2024-2025 project
- h) Asset inspections/ asset locations
- i) Allotments
- j) Any other matters.

8. Cemetery

To discuss and resolve any action:

- a) Hedge Maintenance
- b) Removal of tree stumps/ ivy
- c) Any other matters.

9. Financial

To approve and sign the November 2023 financial information as follows;

- November Bank statements
- Summary receipts and payments November 2023
- Bank reconciliation November 2023
- Receipts and payments v Budget November 2023

Date and invoice reference	Company	Reason for invoice	Amount
08/10/2023 Inv 105	Village Hall	Room rent April – December 2023	£63.00
18/11/2023 Inv 109	Village Hall	Christmas Tree donation	£25.00
20/11/2023 Inv 407	Grove Groundworks	PROW and verges cutting	£1080.00
30/11/2023	Clerk	Monthly Salary	£152.00
27/11/2023	AS Farming Services	Village field cutting	£1800.00
23/11/2023	Kyanite Consulting	Annual maintenance/hosting Web Page 29/01/24 – 28/01/25	£158.44

- Village Hall Hire cost increase
- Winterton Lions £500 donation
- NALC Pay agreement 2023-2024

10. 2024/2026 Budget

To discuss, agree and sign off budget

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Tender PROW/Verges cutting Grove Groundworks. Agree number of cuts

11. Projects

To discuss and resolve actions with regards to
Speed Cameras and Pole installations
Police and Crime Commissioner Round 4 Grant application
Car park – cleaning and fence – 2024-2025 project

12. Kyanite Web Provider

To discuss any issues

13. Planning

To discuss and resolve any actions

14. Correspondence

Coleby resident – defib
Coleby bus shelter book swap
Burton and Winterton NATS

15. St Etheldredas Church

Wreath Making 9th December – 3 sessions. 09.00 – 11.00 12.00 – 14.00 – 15.00 – 17.00
Carol Service 20th December 18.30

16. Village Hall

Christmas Fare 26th November
3rd December Christmas Tree Light Switch on and carols 17.00
10th December Childrens Christmas Party 14.00 – 16.00. Children free £2.50 all other attendees
24th December Free Childrens Christmas Event on the village Green

17. Butchers Arms

Monthly Quiz nights

18. Minor items

Newsletter
Community Emergency Plan

19. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

20. Next Meeting

To confirm the date and time of the next monthly meeting