

# ***West Halton and Coleby Parish Council***

Parish Clerk – Mrs Frances Altoft  
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31<sup>st</sup> October 2023

Dear Councillor,

You are summoned to attend the Monthly Council meeting of West Halton and Coleby Parish Council which will be held on **Thursday 2nd November 2023**. Proceedings will commence at 18.30 at West Halton and Coleby Village Hall, Coleby Road, West Halton. Members of the public and press are welcome to attend.

Mrs Frances Altoft (Clerk to the Council)

## Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

## **AGENDA**

1. Receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting and action point review

To approve and sign minutes of the meeting held on the 5<sup>th</sup> October 2023 as a true record of business transacted
4. Reports from Ward Councillor(s)

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.
5. Highways, footpaths and PROW

To receive notification of any issues and to resolve action required:

  - a) Road surfaces and footpaths.
    - (i) FS5093229404 – Coleby Road junctions damaged bollards
    - (ii) FS545707590 – Alkborough Road Sign
    - (iii) FS509405270 – Winteringham Lane flooded path
    - (iv) FS555815379 – West Halton hill fly tip
  - b) Water Lane – Surface water /drains/Trees
  - c) Winteringham Lane – lack of care
  - d) Bench Coleby Road/Alkborough Lane junction
  - e) Roadsweeper
  - f) Any other matters

## ***West Halton and Coleby Parish Council***

### 6. Village Services

To discuss and resolve any action

- a) Coleby Defib
- b) Solar Farm
- c) Northern Powergen
- d) Any other matters

### 7. Village field, playground and public areas

To discuss and resolve any action:

- a) Football Pitch
- b) Wall repairs – on going programme of removal
- c) Village Field Tree Maintenance programme
- d) Bus Shelter – Alkborough Lane
- e) Telephone Box
- f) Asset inspections
- g) Allotments
- h) Any other matters.

### 8. Cemetery

To discuss and resolve any action:

- a) Hedge Maintenance
- b) Removal of tree stumps/ ivy
- c) Any other matters.

### 9. Financial

To approve and sign the October 2023 financial information as follows;

- October Bank statements
- Summary receipts and payments October 2023
- Bank reconciliation October 2023
- Receipts and payments v Budget October 2023

Date and invoice reference	Company	Reason for invoice	Amount
06/10/2023	Microsoft	Annual Office Subscription (Debit card)	£56.99
16/10/2023	Net World Sports **	Goal anchors/pegs/Corner flags	£89.76
19/10/2023	Harrod Sports **	Football Nets	£139.60
23/10/2023	Winterton Rangers **	Marking of Football pitch	£100.00
31/10/2023	Clerk	Wages; (expenses Net World sports)	***

- Barclays £500 Grant purchases \*\*
- Storage solution
- Clerks wages \*\*\* awaiting payslip from payroll
- Village Hall Hire cost
- Winterton Lions

### 10. 2024/2026 Budget

To discuss outline budget – add proposals

## ***West Halton and Coleby Parish Council***

Allotment rent increase  
Grove Tender – include cemetery hedge in tender  
Community grant applications

### **11. Projects**

To discuss and resolve actions with regards to  
Speed Cameras and Pole installations  
Police and Crime Commissioner Round 4 Grant application

### **12. Kyanite Web Provider**

To discuss any issues – change of provider?

### **13. Planning**

To discuss and resolve any actions

### **14. Correspondence**

Correspondence received since last meeting; for review and comments

### **15. St Etheldredas Church**

November 26<sup>th</sup> 11.15 Holy Communion  
Wreath Making 9<sup>th</sup> December – 3 sessions. 09.00 – 11.00 12.00 – 14.00 – 15.00 – 17.00  
Carol Service 20<sup>th</sup> December 18.30

### **16. Village Hall**

Childrens Halloween Party 31<sup>st</sup> October £2.00 per child  
Christmas Fare 26<sup>th</sup> November  
3<sup>rd</sup> December Christmas Tree Light Switch on and carols 17.00  
10<sup>th</sup> December Childrens Christmas Party 14.00 – 16.00. Children free £2.50 all other attendees  
24<sup>th</sup> December Free Childrens Christmas Event on the village Green

### **17. Butchers Arms**

Monthly Quiz nights  
Bonfire night tickets on sale £3.50 per ticket. Children free with fee paying adult

### **18. Minor items**

Newsletter  
Community Emergency Plan

### **19. Agenda for next and future meetings**

To determine any items Councillors wish to agenda for the next or future meetings.

### **20. Next Meeting**

To confirm the date and time of the next monthly meeting as, subject to any change, 7th  
December 2023 18.30 venue West Halton and Coleby Village Hall