

WEST HALTON AND COLEBY PARISH COUNCIL
Minutes of the Parish Council meeting held on Thursday 7th September 2023 at 18.30 – venue
West Halton Village Hall

Present

Cllr Charles Dent (Chair)	West Halton and Coleby Councillor
Frances Altoft	Clerk
Cllr Ian Williams	West Halton and Coleby Councillor
Cllr John Clough	West Halton and Coleby Councillor
Cllr Janet Van Der Westhuizen	West Halton and Coleby Councillor
NLC Ward Councillor R Ogg	

Abbreviations; NLC – North Lincolnshire Council
 WH&CPC – West Halton and Coleby Parish Council
 VH – Village Hall

1. Apologise for Absence	Action
None received. Quorate – 4 councillors present	
2. Declarations of interest	
No declarations of interest were expressed. No dispensations were raised	
3. Minutes of the previous meeting	
The minutes of the Meeting held 3d August 2023 were accepted and signed as a true record. Proposed Cllr Clough; seconded Cllr Van Der Westhuizen The minutes from the meeting held on 3 rd November 2023 were not available to sign. AP230111:01 Closed. <u>A minute record is made here, that no official minute record has been made nor is available for the meeting 3rd November 2023.</u>	
4. Matters arising from the previous minutes	
Erect bus shelter on Alkborough Lane; Cllr Ogg to organise delivery of shelter to West Halton and Coleby village Hall and liaise with Cllr Williams and Cllr Clough	AP230706:01 Cllr Ogg (shelter) Ongoing
Coleby Bus Shelter – New bus shelter is installed. LM Joinery have been thanked for doing an excellent job	AP230111:03 Cllr Dent (Door) Ongoing
Phone Box – Cllr Dent has been working on the door and will install as soon as possible	AP230706:03 Clerk (Grove) Ongoing
Paving Slabs - Clerk monitoring Grove	AP230706:04 Cllr Dent (chase grant) Ongoing
Speeding signs – It was agreed to pay the NLC pole payment. NLC grant submission – Cllr Dent reported that NLC have requested an update to the council’s safeguarding policy. The Council need a dedicated safeguarding Lead Person. Cllr Dent to complete and send back to NLC. Combined within action point 230706:04	AP230511:04 Cllr Williams (Paint) Ongoing
Police and crime grant. Unfortunately grant application was refused. Clerk has circulated response	AP230404:06 Cllr Dent (Powergrid) On-going
Noticeboards – Slight damage requires touching up	AP230111:21
Electrical work – no further power breakages. Cllr Dent to follow up on letter to Nat Powergrid Cllr Clough stated a resident had reported, on several occasions, the trees down Water Lane interfering with the power lines. No response had been received until something was posted on social media. Company has responded and confirmed that work will take place as soon as possible and that affected residents will be contacted by mail.	
Solar Farm – Cllr Dent to follow up on letter to owners of Solar Farm	

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<p>Cllr Vacancies — AP230803:01 Closed. No response has been received from resident concerning current vacancies. Cllr Ogg to attend meeting as Ward Councillor representative.</p> <p>Coleby Defib – AP230607:07 Closed. Estate office is not responsible for the Coleby barns. Clerk has contacted Coleby Hall resident to see if a defib can be installed on the barn wall. Resident has informed the clerk that there is no power present in the barn. Cllr Ogg offered to speak with Coleby Hall resident again. There is still a notice on Coleby noticeboard requesting residents to come forward with a suitable location.</p> <p>AP230511:05 Closed. Defib grant application. Action point closed – no site installation. Grant application to be revisited once suitable location has been found</p>	<p>Cllr Dent (Solar) On-going</p> <p>AP230907:01 Cllr Ogg (Defib location)</p>																								
<p>5. Reports from Ward Councillor(s)</p> <p>Village weed spraying is not taking place, nor are visits by the road sweeper. NLC meeting 3rd October when these issues will be discussed. Could road sweeping/spraying be devolved too to parish councils? The Clerk pointed out that if this was the case then someone would need to be fully trained in spray handling (PA1 and PA6).</p> <p>Cllr Ogg has received a communication from a West Halton Resident complaining about the noise from the football pitch. Cllr Ogg commented that it is excellent news that the pitch is being used again and that the football pitch has been present in the village for over 30 years.</p> <p>NLC are targeting fly tipping as a priority. The Private Community Wardens operating in Scunthorpe are targeting litter louts, cycling in public places, dog fouling etc. Cllr Williams reported that dog fouling is still an issue in WH and is more abhorrent now that the football pitch is being used for games. Cllr Williams asked if local people could be trained as wardens and/or could the private company visit villages. Cllr Ogg to discuss with NLC.</p>																									
<p>6. Accounts</p> <p>The following documents were presented by the Clerk and duly accepted and signed by the Chair and RFO. Proposed Cllr Williams; seconded Cllr Clough</p> <ul style="list-style-type: none"> • Bank statements August 2023 • Summary receipts and payments August 2023 • Bank reconciliations August 2023 • Receipts and payments v Budget August 2023 <p>Current account £5508.26 Reserve account £3630.78 as of 31st August 2023</p>																									
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<p>**** NLC invoice. Cllr Clough obtained payment holiday until September 2023. Councillors agreed to pay this invoice</p> <p>Clerk to load NLC and Boyd Sport payments into Virgin Bank AP230907:02</p> <p>Payment calendar – Cllr Dent to provide to Clerk</p>	<p>AP230111:17 Cllr Dent (Calendar) On</p>																								

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<p>*** Payment authorised by E mail from all members 25/08/2023</p> <p>Insurance Policy – The council members voted to accept the insurance quotation. Clerk to send acceptance mail to Brokers AP230907:03</p> <p>AP230803:02 Closed. August payments loaded into on line banking</p> <p>Clerk has submitted VAT claim £811.46 01/09/2023</p>	<p>going</p> <p>AP230907:02 Clerk(Sept payments)</p> <p>AP230907:03 Clerk (insurance)</p>
<p>7. Highways + PROW</p> <p>Water Leak; Water Lane. Letter written to Ongo. Awaiting a response</p> <p>FS509405270 – Winteringham Lane footpath flooded. Clerk to follow up with NLC. Board walk to be installed</p> <p>Damaged bollards Coleby road - FS509329404 case outstanding</p> <p>Grass verge Cross street -> Junction Short Lane. AP230803:03 Closed. Grove quotation £65 to cut and clear. To include in yearly cut programme = Additional £25.00. NLC have now cut this portion of verge. Councillors rejected Grove quotation and requested Grove to consider combining this new section into the current cutting plan free of charge. Many areas devolved grass areas are regularly cut by WH residents. Clerk to contact Grove AP230509:04</p> <p>Drain Cleaning – Water Lane gully now clear. Damaged culvert in Coleby. Clerk to monitor</p> <p>PROW Bottom Water Lane FS528368183 Case closed. AP230803:04 Closed. Clerk forwarded E mails to Cllr Clough. No issues with path – passable with care</p> <p>The Clerk reported that an NLC officer had visited Coleby Road as residents had complained about two pot holes. These have now been filled</p> <p>Alkborough road sign – Cllr Williams reported sign broken, probably by large machinery. Clerk to log on NLC web page AP230907:05</p> <p>Winteringham Lane – The footpath is over grown; weeds growing all down the roadsides.</p>	<p>AP230706:10 Clerk (Ongo chase)</p> <p>AP230706:12 Clerk (flooded path) on-going</p> <p>AP230511:09 Clerk (bollards) on-going</p> <p>AP230509:04 Clerk (Grove)</p> <p>AP230907:05 Clerk (log case)</p>
<p>8. Planning</p> <p>PA/2022/2210 – Chapel House Coleby – Planning committee to decide 06/09/2023. Cllr Ogg reported that permission has been granted</p>	
<p>9. Graveyard –</p> <p>Cllr Williams reported that a work party had cleaned and swept the car park area; removed all the weeds and dirt along the kerb sides. More work requires to be done on removing ivy from the low wall and dirt/weed removal along the roadside.</p> <p>Many objects are still present within the graveyard</p>	
<p>10. Village Field</p> <p>Play Area AP230803:05 Closed. Play area clear of moss and weeds. The gate is not closing properly – Clerk has contacted a resident asking for assistance with adjusting the spring</p> <p>NLC SLA – AP230803:06 Closed. Child swing mended</p> <p>Asset location – strimmer – Cllr Clough residence. Clerk has updated asset register to include</p>	

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<p>new bus shelter. Asset register loaded onto council web page</p> <p>Wall repairs – The area along church side between two telegraph poles will prove to be the most challenging part to repair. Cllr Ogg suggested that the ivy is left in situ, cut back as far as possible and when soft green growth re commences, that this is treated like a hedge and kept trimmed.</p> <p>Ivy on village green wall – Cllr Cough reported that churchside has been cleared of all ivy (except for the troublesome area – see wall repairs). One small area at Churchside/Coleby road junction needs removing and another small area adjacent to the kissing gate. Cllr Clough to organise work party when possible AP230907:06</p> <p>Alkborough Lane Bench – The bench needs fixing down. Cllr Dent to speak with local resident</p> <p>Noticeboards – AP230706:16 Closed Cork tiles in place - big improvement</p> <p>Football pitch - AP230803:06 Closed (pitch marking). Two Volunteers from Winterton Rangers marked out the football pitch, with a follow up mark out a week later. The Members expressed their thanks to the volunteers. The goalposts and nets were straightened out with assistance from VH committee members and volunteers. The PC offered to purchase a line marking machine for the VH committee – see finance. The Clerk has applied for a Barclays £500 football grant to cover the cost of a machine/corner flags/nets – awaiting a decision. The VH will be responsible for the booking of the pitch, maintenance of the lines and the revenue of the pitch hire will go towards VH funds. The PC will assist, if needed, with re-line marking of the pitch. The first football match took place on Sunday 3rd September – the village field was crowded with people – a brilliant result. Cllr Clough requested that a record be made in the minutes to thank the Clerk for all her work in arranging for the pitch to be re-marked, liaising with Winterton Rangers and for the purchase of the line marking equipment.</p> <p>Car Parking – AP230803:07 Closed. Letter to village hall committee – lease wording Cllr Williams suggested that some metal loop stakes could be purchased to assist with marking out the parking area. Cllr Williams to investigate AP230803:08</p> <p>Tree Maintenance – AP230803:09 Closed. Clerk contacted Mr Stephenson.</p> <p>Asset inspections - Cllr Van Der Westhuizen presented village asset report. Most things are in order. Winteringham Lane footpaths require clearing; over hanging trees in graveyard. Nothing major</p>	<p>AP230907:06 Cllr Clough (work party)</p> <p>AP230607:12 Cllr Dent (bench) on going</p> <p>AP230803:08 Cllr Williams (stakes)</p>
<p>11. New Business</p> <p>Community Emergency Plan – Need to work with the village hall</p> <p>Welcome new residents – standard letter The Clerk proposed that the PC send a letter to any new residents in WH+C. Councillors agreed this was a good idea Proposed Cllr Van Der Westhuizen; seconded Cllr Clough. Clerk has already posted standard letter to two houses showing as sold</p> <p>Payroll - It was proposed to utilise Glove Accountants Scunthorpe as payroll. Clerk to contact and request costs AP230907:07</p> <p>2024/2025 The Clerk reminded the members that at the October meeting discussions need to</p>	<p>AP230803:10 Clerk (plan) ongoing</p> <p>AP230907:07 Clerk (Glover)</p>



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start for next year's budget	
<p>12. Correspondence received</p> <p>SSE Windfarm funding. AP230803:11 Closed. Clerk forwarded information to VH committee Town and Parish Liaison Meeting 12th September</p> <p>Village maintenance. The Clerk advised Mr Kersch had contacted her on several occasions concerning ivy/grass cutting etc. The Clerk has e mailed Mr Kersch keeping him up to date on progress</p> <p>Football pitch enquiries received so far by the Clerk</p> <ul style="list-style-type: none"> • Ashby Mill Football Club • Dale Park Girls Team • Brigg Town Veterans B Team <p>E mail received via internet requesting a village hall booking. Clerk has passed onto VH secretary</p>	
<p>13. St Etheldredas Church</p> <p>Harvest Festival 24th September 11.15 Harvest Festival – to be combined with Scarecrow trail</p>	
<p>14. Village Hall</p> <p>The Family Fun day, Night under the stars and laser show 12th August was a great success. The Summer craft fair was poorly supported.</p> <p>9th September Race Night Pie and Peas Supper – sold out</p> <p>23/24th September Harvest Weekend and Scarecrow Hunt – 3 Coleby residents and over 30 West Halton residents taking part</p> <p>MacMillan Coffee Celebrations 29th September</p> <p>26th November Christmas Fair</p> <p>3rd December Christmas Tree light switch on</p> <p>10th December Childrens Christmas Party</p> <p>D-Day Celebrations 2024</p>	
<p>15. Butchers Arms</p> <p>Nothing to report</p>	
<p>16. Comments to the Chair and Clerk</p> <p>No comments</p>	
<p>17. Any other business</p> <p>Village Newsletter combined with the Pub, church, village hall and Parish Council</p>	AP230309:23 Clerk On-going
<p>18.</p> <p>Date of next meeting subject to change 5th October 2023 18.30 West Halton and Coleby Village Hall</p>	

Signed Date..... Position.....