

WEST HALTON AND COLEBY PARISH COUNCIL

Minutes of the Parish Council meeting held on Thursday 3rd August 2023 at 18.30 – venue West Halton Village Hall

<p>Noticeboards – Slight damage requires touching up</p> <p>Electrical work Cllr Dent asked if other village areas had suffered any more breakages in power supply. All the member confirmed that there had not been any recently. Cllr Dent to send letter to NPower</p> <p>Solar Farm – Cllr Dent has drafted a letter to owners of Solar Farm – awaiting a response</p> <p>Policies and procedures – AP230706:05 Clerk Closed – web page updated</p> <p>Cllr Vacancies — The Clerk advised that the interested resident had been contacted, the application forms provided and the agenda for this meeting mailed across. However there had been no response. Cllr Dent offered to contact the resident again AP230803:01</p> <p>Coleby Defib – Still no offer from Coleby residents for the positioning of a de-fib. Clerk has placed a notice on Coleby noticeboard. Cllr Ogg awaiting a response from the Estate office. Cllr Dent mentioned the possibility of using a street light to power the defib</p> <p>Litter prosecution – AP 230706:06 Clerk Closed. Litter information posted on social media</p>	<p>AP230511:04 Cllr Williams (Paint)</p> <p>AP230404:06 Cllr Dent (Powergrid) On-going</p> <p>AP230111:21 Cllr Dent (Solar) On-going</p> <p>AP230803:01 Cllr Dent (contact)</p> <p>AP230511:05 Clerk (Defib grant) On-going</p> <p>AP230607:07 Clerk/Cllr Ogg (location/estate) on-going</p>																								
<p>5. Reports from Ward Councillor(s) AP230706:07 Cllr Ogg. Closed. Suspicious van – related to a person working within the area. No ward councillors present to give an update</p>																									
<p>6. Finance The following documents were presented by the Clerk and duly accepted and signed by the Chair and RFO. Proposed Cllr Williams; seconded Cllr Clough</p> <ul style="list-style-type: none"> • Bank statements July 2023 • Summary receipts and payments July 2023 • Bank reconciliations July 2023 • Receipts and payments v Budget July 2023 <p>Current account £9486.85 – Reserve account £3630.78 as of 31st July 2023</p>																									
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Inv 118 26/07/2023	Dean Fielding	Wall repairs	£2000.00	
Inv SQ-112 25/07/2023	LM Joinery and Aspire Building Limited	50% deposit for Coleby Bus Shelter	£950.00 ***	
<p>**** NLC invoice. Cllr Clough obtained payment holiday until September 2023 Clerk to arrange payment for Mr Fielding, Grove and Glover via On line banking AP230803:02</p> <p>Payment calendar – Cllr Dent to provide to Clerk AP230706:08 Closed. Cllr Van Der Westhuizen and Cllr Clough – set up on line banking</p> <p>Insurance Policy – AP230706:09 Closed Clerk returned questionnaire – awaiting renewal quotation</p>				<p>AP230803:02 Clerk (invoices)</p> <p>AP230111:17 Cllr Dent (Calendar) On going</p>
<p>7. Highways</p> <p>Water Leak; Water Lane. AP230607:09 – Closed. Letter written to Ongo. Awaiting a response Cllr Clough reported that, even due to the high recent rainfall, no suspect water (other than surface rainfall) has been seen running down Water Lane. Anglian Water have been to mend a leak on Cross Street – could this have contributed? A resident in Manor Court, who has suffered many times with water ingress has also reported no issues with water for several weeks. Additionally, water has not been seen coming up through the manhole cover at the bottom of Manor Court. Cllr Clough will continue to monitor</p> <p>Coleby Road Lorry Sign AP230706:11 Closed. Cllr Williams. Sign now straight</p> <p>FS509405270 – Winteringham Lane footpath flooded. Clerk to follow up with NLC</p> <p>Grass verge Cross street -> Junction Short Lane. AP230706:13 Closed. Clerk advised that NLC will not provide additional funding for cutting. This verge is highway land. Clerk to approach Grove to request quotation to add to cutting schedule. AP230803:03</p> <p>Drain Cleaning – The Clerk reported that NLC have been and cleaned out all the drains in West Halton and Coleby. One drain in Coleby adjacent to The Grove was reported by NLC as damaged. Cllr Clough stated that one culvert down Water Lane still appeared blocked.</p> <p>PROW Bottom Water Lane AP230706:14 Closed. Clerk has contacted NLC PROW officer and logged a case FS528368183. The officer reported 18/07/2023 that work had been done to the footpath to outline its course and make the PROW accessible. Cllr Clough reported that one resident had recently found the path blocked again. Clerk to forward to Cllr Clough the E mail correspondence AP230803:04</p>				<p>AP230706:10 Clerk (Ongo chase)</p> <p>AP230511:09 Clerk (bollards) on-going</p> <p>AP230706:12 Clerk (flooded path)</p> <p>AP230803:03 Clerk (Contact Grove)</p> <p>AP230803:04 Clerk (E mail)</p>
<p>8. Planning</p> <p>PA/2022/2210 – Chapel House Coleby – Not yet determined. Revised drawings submitted and flood risk assessments</p>				
<p>9. Graveyard</p> <p>North side – Hedge AP230706:15 Closed. Clerk obtained a quotation from Grove. This was accepted by all members. E Mail confirmations attached to quotation and stored on clerk PC on drive and paper copies available on file. Grove completed the work at the end of July. The Council expressed their thanks to Grove.</p>				

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<p>10. Village Field</p> <p>Play Area AP230706:17 Closed. Weed killer purchased. Cllr Williams to organise a work party to clean moss off the play area; to combine with ivy work party AP230803:05</p> <p>NLC SLA – AP230404:11 Clerk Closed. June Inspection report received. One issue – damage to the bucket swing handle. Cllr Williams suggested obtaining some insulation pipe and strong tape to cover any protruding metal. AP230803:06</p> <p>Asset location – strimmer – Cllr Clough residence</p> <p>Wall repairs – The Clerk reported that Mr Fielding has attended and has mended another stretch of wall from the gateway off West Street, towards Church Side. The Council expressed their thanks to Mr Fielding for his excellent work</p> <p>Ivy on village green wall – AP230511:12 Closed Cllr Williams. A work party cleared all the ivy from the village field boundary wall along Coleby Road. The hanging ivy had practically blocked the footpath, which was a danger to pedestrians walking along the path. The Council expressed their grateful thanks to Mr Adrian Stephenson who helped to remove the rubbish and debris.</p> <p>All the members agreed that another work party was required to continue the work and that a rolling programme of works needs to be in place to avoid the wall becoming overgrown again. Cllr Williams and Cllr Clough to organise; in conjunction with Play Area AP230803:05</p> <p>Alkborough Lane Bench – Cllr Dent to speak with local resident</p> <p>Cork tiles – The Coleby noticeboard tiles have been most effective. Clerk to purchase two more packs for West Halton notice board. Proposed Cllr Dent seconded Cllr Van Der Westhuizen.</p> <p>Football pitch - The Clerk has investigate the possibility of having the football pitch marked out properly. Winterton Rangers have offered to mark the pitch out at a cost of £100.00 The Members agreed to go ahead with marking the pitch out. Proposed Cllr Williams; seconded Cllr Van Der Westhuizen. Clerk to contact Mr Stephenson (Grass cutting) and Winterton Rangers AP230803:06</p> <p>The Clerk reported that someone had requested the use of the pitch 12th August 2023 for a friendly match. Unfortunately, this is the same date as the Summer Camp Out. Some other junior teams have expressed an interest in using the pitch.</p> <p>It was noted that probably the Council would need to purchase a line marking machine, corner flags and a shed in which to store the equipment; to be discussed at later meetings</p> <p>Car Parking – There has been some recent confusion as to the regulations for parking of vehicles on the village field. Cllr Dent confirmed that the lease states parking is only allowed on the hard standing area. Clerk to write to the Village Hall Committee to advise on lease wording and to request that, when the barrier is opened, the hard standing area is fenced off AP230803:07</p>	<p>AP230803:05 Cllr Williams (new work party)</p> <p>AP230803:06 Cllr Williams (Pipe etc)</p> <p>AP230803:06 Clerk (Cutting/markin g)</p> <p>AP230607:12 Cllr Dent (bench) on going</p> <p>AP230706:16 Clerk (tiles) on going</p> <p>AP230803:07 Clerk (letter)</p>
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<p>Cllr Williams suggested that some metal loop stakes could be purchased to assist with marking out the parking area. Cllr Williams to investigate AP230803:08</p> <p>Tree Maintenance – Mr Stephenson requested that some tree maintenance needs to take place. Some over hanging branches require removing to give access to grass cutting machinery. Cllr Clough mentioned the beauty of the weeping willows and the two beech trees. The PROW passes under the beech trees. The members discussed these issues and decided that the areas under the willows would be left wild and that a way needs to be cut through the beech trees to allow access for the footpath. It was also agreed that a yearly programme of tree maintenance needs to take place. Clerk to speak with Mr Stephenson AP230803:09</p> <p>Asset inspections - Clerk has drawn up an asset inspection list and Cllr Van Der Westhuizen will commence in August/Early September with regular inspections</p> <p>Additional wood noticeboard – AP230607:13 Closed Cllr Williams has installed the board in the phone box area</p>	<p>AP230803:08 Cllr Williams (stakes)</p> <p>AP230803:09 Clerk (Trees)</p>
<p>11. New Business</p> <p>Community Emergency Plan – The Clerk queried if there was one in place. Cllr Dent stated that one had been drawn up to cover snow blockages. The Clerk advised that some community emergency plan templates have been received from the local authorities. Clerk to examine to see if suitable for WH+C and feed back to members AP230803:10</p>	<p>AP230803:10 Clerk (plan)</p>
<p>12. Correspondence received</p> <p>E mail received from NLC Annual Standards Report and Forth Coming Standards training – circulated to all members</p> <p>Town and Parish Liaison Meeting 12th September 2023</p> <p>PKF Littlejohn 23/07/2023 – Confirmation received that year end accounts exemption have been accepted with no issue.</p> <p>SSE Windfarm funding. Cllr Ogg advised the clerk that a new pot of money has been released for community buildings to assist with the purchase of solar panels. Clerk to forward information onto village hall committee AP230803:11</p>	<p>AP230803:11 Clerk (contact VH)</p>
<p>13. St Etheldredas Church</p> <p>Harvest Festival 24th September 11.15 Harvest Festival</p> <p>Mrs R Ogg funeral donations were received – Total £474.57. Clerk has passed these onto Mrs Robinson – Church representative. Mrs Robinson expressed her grateful thanks.</p>	
<p>14. Village Hall</p> <p>Re started Tuesday afternoon indoor bowling</p> <p>Car Boot sale 30th July</p> <p>Craft Fair 6th August</p> <p>Family Fun day, Night under the stars and laser show 12th August</p> <p>9th September Race Night Pie and Peas Supper</p> <p>23/24th September Harvest Weekend and Scarecrow Hunt</p> <p>MacMillan Coffee Celebrations 29th September</p> <p>26th November Christmas Fair</p> <p>3rd December Christmas Tree light switch on</p> <p>10th December Childrens Christmas Party</p> <p>D-Day Celebrations 2024</p>	



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15. Butchers Arms A successful Music Festival was held on Saturday 29 th July.	
16. Comments to the Chair and Clerk No comments	
17. Any other business Village Newsletter combined with the Pub, church, village hall and Parish Council	AP230309:23 Clerk On-going
18. Date of next meeting subject to change 7 th September 18.30 West Halton and Coleby Village Hall	

Signed Date..... Position.....

UNAPPROVED