



WEST HALTON AND COLEBY PARISH COUNCIL
Minutes of the Parish Council meeting held on Thursday 6th July 2023 at 18.30 – venue West Halton Village Hall

Present

Cllr Charles Dent (Chair)	West Halton and Coleby Councillor
Frances Altoft	Clerk
Cllr Ian Williams	West Halton and Coleby Councillor
Cllr John Clough	West Halton and Coleby Councillor
Cllr Janet Van Der Westhuizen	West Halton and Coleby Councillor
Cllr R Ogg	North Lincolnshire Ward Councillor

Abbreviations; NLC – North Lincolnshire Council
 WH&CPC – West Halton and Coleby Parish Council

1. Apologise for Absence	Action
Cllr Elaine Marper NLC. Cllr Helen Rowson: NLC Quorate – 4 councillors present	
2. Declarations of interest No declarations of interest were expressed. No dispensations were raised	
3. Minutes of the previous meeting The minutes of the Meeting held 7 th June 2023 were accepted and signed as a true record. Proposed Cllr Williams; seconded Cllr Van Der Westhuizen The minutes from the meeting held on 3 rd November 2023 were not available to sign AP230607:01 – Closed. Annual report received	AP230111:01 Cllr Dent Ongoing (minutes)
4. Matters arising from the previous minutes Erect bus shelter on Alkborough; AP230607:02. Closed. NLC Land and no planning permission is required AP230607:03 - Closed. No charge for the planning permission Cllr Ogg to organise delivery of shelter to West Halton and Coleby village Hall and liaise with Cllr Williams and Cllr Clough Coleby Bus Shelter – AP230607:04 Closed. Cllr Williams has approached 2 new companies AP230403:03 Closed – Bus shelter not to be purchased from E-Bay. It was decided to approach a nominated local company and ask them to quote as follows; As per the Asholt shelter inTGB brochure 5 feet x 7 feet (needs to be deeper than one on display at Winterton Show <ul style="list-style-type: none"> • Full sides – trellis work panels to be added to the front • No doors • Felt Roof Phone Box – Cllr Dent has been working on the door and will install as soon as possible Paving Slabs - AP230706:05; Closed Clerk confirmed to Grove quote accepted. Clerk chasing Grove for job completion. Speeding signs – NLC pole payment due September 2023 AP230111:06 Closed. NLC grant submission submitted . Cllr Dent to follow up	AP230706:01 Cllr Ogg (shelter) AP230706:02 Cllr Williams (quotation) AP230111:03 Cllr Dent (Door) Ongoing AP230706:03 Clerk (chase Grove)

WEST HALTON AND COLEBY PARISH COUNCIL
Minutes of the Parish Council meeting held on Thursday 6th July 2023 at 18.30 – venue West Halton Village Hall

<p>Police and crime grant. Decisions on the applications due August 2023.</p> <p>Noticeboards – Slight damage requires touching up</p> <p>Electrical work Cllr Dent to write to Northern Power Grid. During the last month there had been a lot of annoying intermittent power cuts. WH+C has suffered as well as other local parishes. Northern Powergrid advised that unfortunately this was their methodology of locating certain faults.</p> <p>Solar Farm – Cllr Dent has drafted a letter to owners of Solar Farm. Cllr Dent explained that he had received a box of information from a local resident showing some historical information on the landfill site. The drawings show that, once the landfill was full, it was proposed that the site would be landscaped and converted into a nature area. This does not appear to have taken place. Cllr Dent to scan this information and send along with the letter. Cllr Ogg advised that it is quite possible that WH+C could benefit from some community funding from the solar farm</p> <p>Policies and procedures – AP230511;03 Closed. Cllr Dent provided the Clerk with correct information regarding duplications. Clerk to update web page</p> <p>Cllr Vacancies – AP230309:05 Closed – contact local resident. The Clerk confirmed that the applicable application forms have been provided to a local resident; awaiting their return AP230607:06 – Closed. Forms returned to NLC</p> <p>Coleby Defib – The local resident has withdrawn their offer of siting the defib on their property so a new location needs to be sourced. Cllr Ogg to speak with the Estate Office to ask if the defib can be powered from the farm buildings near the noticeboard</p> <p>Litter prosecution – AP 230404:14. Closed Cllr Rowson informed the clerk concerning the process for reporting fly tipping containing possible evidence. Clerk to advise residents via social media</p>	<p>AP230706:04 Cllr Dent (chase grant)</p> <p>AP230511:04 Cllr Williams (Paint)</p> <p>AP230404:06 Cllr Dent (Powergrid) On-going</p> <p>AP230111:21 Cllr Dent (Solar) On-going</p> <p>AP230706:05 Clerk (update web)</p> <p>AP230511:05 Clerk (Defib grant) On-going</p> <p>AP230607:07 Clerk/Cllr Ogg (location/estate) on-going</p> <p>AP230706:06 Clerk (Social media)</p>
<p>5. Reports from Ward Councillor(s)</p> <p>Cllr Ogg reported that a van had been sighted parked in two different locations within the Parish. When approached the driver stated that they were undertaking a traffic survey. NLC confirmed to Cllr Ogg that there were no traffic surveys being undertaken. Residents need to be aware and report any suspicious vehicles.</p> <p>A white van has been reported as being parked up in West Halton for over a week. Cllr Ogg offered to carry out a vehicle check.</p>	<p>AP230706:07 Cllr Ogg (car)</p>
<p>6. Finance</p> <p>The following documents were presented by the Clerk and duly accepted and signed by the Chair and RFO. Proposed Cllr Williams; seconded Cllr Clough</p> <ul style="list-style-type: none"> • Bank statements June 2023 • Summary receipts and payments June 2023 • Bank reconciliations June 2023 • Receipts and payments v Budget June 2023 	

WEST HALTON AND COLEBY PARISH COUNCIL
Minutes of the Parish Council meeting held on Thursday 6th July 2023 at 18.30 – venue West Halton Village Hall

Current account £10,526.29 – Reserve account £3628.98 as of 30 June 2023				
Invoice and date	Company	Reason for invoice	Amount	
74014021 24/04/2023	NLC	Supply/installation of posts for speed cameras	£1494.43 ****	
15/06/2023	Debit Card use	Cork Tiles for noticeboard	£16.97	
<p>**** NLC invoice. Cllr Clough obtained payment holiday until September 2023 Payment calendar – Cllr Dent to provide to Clerk Clerk has chased up Glover invoice for the financial year end audit The Clerk advised that a new bank mandate will be required to include Cllr Van Der Westhuizen. Cllr Dent to add Cllr Van Der Westhuizen and Cllr Clough to on line banking once he has received their details.</p> <p>The Clerk report that Insurance policy renewal questionnaire has been received. Members discussed the questionnaire and agreed to increase the Playground cover to £53,000 and street furniture to £15000. Clerk to complete and send back to the company</p>				<p>AP230111:17 Cllr Dent (Calendar) On going</p> <p>AP230706:08 Cllr Van Der Westhuizen/Cllr Clough (details)</p> <p>AP230706:09 Clerk (insurance)</p>
<p>7. Highways 30mph sign – AP230111:19 Closed. Case number FS15685865 – new signs installed</p> <p>Bollards – FS525373933. Still outstanding.</p> <p>Water Leak; Water Lane. AP230607:09 – Closed. Letter written to Ongo. Awaiting a response</p> <p>Blocked Drain – West Street. Reported by the Clerk to NLC FS524372181, NLC attended and blockage has been removed. A West Street resident expressed their delight as they had reported this issue on numerous occasions without success</p> <p>The lorry sign on Coleby road is twisted and out of place. Cllr Williams to investigate and resolve if possible</p> <p>FS509405270 – Winteringham Lane footpath flooded. Clerk to follow up with NLC</p> <p>Cllr Williams reported that no -one seems to be responsible for the highway verge down Winteringham Lane, from the junction of Cross Street to the end of Short Lane. Clerk to contact NLC to see if this area can be included in the NLC plan and grant allocation</p> <p>PROW at the bottom of Water Lane appears to be blocked again. Clerk has reported via the NLC web page FS528368183 and is also going to contact NLC highway officer</p>				<p>AP230511:09 Clerk (bollards) on-going</p> <p>AP230706:10 Clerk (Ongo chase)</p> <p>AP230706:11 Cllr Williams (sign)</p> <p>AP230706:12 Clerk (flooded path)</p> <p>AP230706:13 Clerk (Grass area)</p> <p>AP230706:14 Clerk (Block footpath)</p>

WEST HALTON AND COLEBY PARISH COUNCIL
Minutes of the Parish Council meeting held on Thursday 6th July 2023 at 18.30 – venue West Halton Village Hall

<p>8. Planning PA/2022/2210 – Chapel House Coleby – Not yet determined. Revised drawings submitted and flood risk assessments</p>	
<p>9. Graveyard AP230607:10 Closed. Amended regulations posted on PC web site AP230607:11 Closed. Regulations posted on graveyard notice board</p> <p>Further discussions took place concerning the positioning of ornaments etc. It was decided that the situation would be monitored until the end of September. If by this point in time, ornaments are still present then a communication will be sent to relatives to ask for the ornaments etc to be removed</p> <p>It was noted that the hedge to the north side of the graveyard exit is blocking the road view. Clerk to contact Grove to request a quotation to trim back</p>	<p>AP230706:15 Clerk (Hedge)</p>
<p>10. Village green NLC SLA – June inspection. NLC have inspected the play area – awaiting report from NLC</p> <p>Asset location – strimmer – Clerks residence</p> <p>Wall repairs – AP230310:16 – Closed. Response received from Savills stating the church commission will not contribute towards the cost of repairs. The Clerk reported that Mr Fielding will be re-commencing wall repairs within the next 2 weeks</p> <p>Alkborough Lane Bench – It was decided that the bench is to stay in this location. Cllr Dent to speak with local resident</p> <p>Cllr Williams reported that the cork tiles had been fitted to Coleby Noticeboard however more were needed to complete it. It was agreed to purchase two more packs of the cork tiles using the debit card. Proposed Cllr Dent seconded Cllr Van Der Westhuizen. Cllr Williams commented to keep the cost down, polystyrene tiles could be purchase for the West Halton Board. Clerk to organise both purchases</p> <p>The Clerk reported that weeds are growing in the play area again and it requires a general spring clean – moss removing edges tidying etc. Clerk to purchase more weed killer using the debit card. Proposed Cllr Clough; seconded Cllr Dent</p> <p>Ivy on village green wall – A local resident had commented on the poor state of the wall and had started to remove some sections of ivy. Cllr Williams to organise a work party as soon as possible</p> <p>Additional wood noticeboard - Cllr Williams to organise installation</p>	<p>AP230404:11 Clerk (SLA) On-going</p> <p>AP230607:12 Cllr Dent (bench) on going</p> <p>AP230706:16 Clerk (tiles)</p> <p>AP230706:17 Clerk (weed killer)</p> <p>AP230511:12 Cllr Williams (work party) On-going</p> <p>AP230607:13 Cllr Williams (install board) On-going</p>



WEST HALTON AND COLEBY PARISH COUNCIL
Minutes of the Parish Council meeting held on Thursday 6th July 2023 at 18.30 – venue West Halton Village Hall

<p>11. New Business It was agreed that the council needs to regularly check the village for problems (blocked drains etc) and also all assets – play area/benches/noticeboards etc. The Clerk has drawn up an asset check list. Cllr Van Der Westhuizen was nominated to be the council asset inspector. Proposed Cllr Williams seconded Cllr Clough</p>	
<p>12. Correspondence received E mail received from NLC Annual Standards Report and Forth Coming Standards training – circulated to all members</p>	
<p>13. St Etheldredas Church Service 2nd July 11.15 Holy Communion Harvest Festival 24th September – to be confirmed The Clerk reported that 4 residents had attended a service in Ely Cathedral to celebrate the life of St Etheldreda. They had thoroughly enjoyed the beautiful service</p>	
<p>14. Village Hall Summer Craft Fayre 6th August Night under the Stars 12th August along with laser light show MacMillan Coffee Celebrations 29th September D-Day Celebrations 2024</p>	
<p>15. Butchers Arms Music Festival Saturday 29th July. Tickets on sale via the on line link on the pub web page</p>	
<p>16. Comments to the Chair and Clerk No comments</p>	
<p>17. Any other business Village Newsletter combined with the Pub, church, village hall and Parish Council It was proposed that six bottles of wine to be purchased as a gift to Mr Alan Batley in recognition of his services to the council. Clerk to organise using the debit card to purchase. Proposed Cllr Dent; seconded Cllr Clough The publishing of public rights dates were confirmed as Monday 12th June – Friday 21st July 2023. AP230607:08 Closed. Notices displayed on all noticeboards.</p>	<p>AP230309:23 Clerk On-going</p>
<p>18. Date of next meeting subject to change 4th August 18.30 West Halton and Coleby Village Hall</p>	

Signed Date..... Position.....