

Dear Councillor;

You are hereby summoned to attend the monthly meeting of the above-named Parish Council to be held on 3rd August 2023. The meeting will be held in West Halton and Coleby Village Hall and will commence at 18.30

Frances Altoft - Clerk to the Council 27/07/2023

AGENDA FOR THE MEETING

1	Received apologies for absence Quorate
2	<u>Declarations of Interest:</u> <ul style="list-style-type: none">• To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.• To note dispensations given to any member of the council in respect of the agenda items listed below.
3	<u>Minutes of the previous meeting.</u> To approve and sign minutes of the Annual meeting held on 6 th July 2023 To approve and sign minutes of the meeting held on 3 rd November 2023
4	<u>Matters arising from the last meeting:</u> <ul style="list-style-type: none">a) Bus Shelter(s)b) Phone Boxc) Speeding Signsd) Village electrical worke) Solar Farmf) Coleby Defibg) Asset inspectionsh) Bench Coleby road/Alkborough Junctioni) Review action points
5	<u>Reports from Ward Councillor(s)</u> Ward Councilors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.

<p>11</p>	<p><u>Accounts</u> To approve and sign the July accounts.</p> <ul style="list-style-type: none"> • July Bank statements • Summary receipts and payments July 2023 • Bank reconciliation July 2023 • Receipts and payments v Budget July 2023 • July payments as listed below • Receipts <table border="1" data-bbox="279 493 1437 1136"> <thead> <tr> <th>Invoice and date</th> <th>Company</th> <th>Reason for invoice</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>74014021 24/04/2023</td> <td>NLC</td> <td>Supply and installation of posts for speed cameras</td> <td>£1494.43 Carried over from May</td> </tr> <tr> <td>Inv 15460 03/07/2023</td> <td>Glover</td> <td>Professional services – y/e accounts audit</td> <td>£120.00</td> </tr> <tr> <td>14/07/2023</td> <td>Debit Card</td> <td>Tescos – Wine Cllr Batley</td> <td>£30.50</td> </tr> <tr> <td>12/07/2023</td> <td>Debit Card</td> <td>Amazon – cork tiles</td> <td>£33.94</td> </tr> <tr> <td>Inv 382 19/07/2023</td> <td>Grove</td> <td>Parish Verge and PROW cutting</td> <td>£850.00</td> </tr> <tr> <td>Inv 118 26/07/2023</td> <td>Dean Fielding</td> <td>Wall repairs</td> <td>£2000.00</td> </tr> <tr> <td>Inv SQ-112 25/07/2023</td> <td>LM Joinery and Aspire Building Limited</td> <td>50% deposit for Coleby Bus Shelter</td> <td>£950.00 ***</td> </tr> </tbody> </table> <p>LM Joinery and Aspire Building Limited – invoice already approved for payment via E mail discussion. To be minuted, Payment sent 26/07/2023 Year end accounts – PKF Littlejohn</p>	Invoice and date	Company	Reason for invoice	Amount	74014021 24/04/2023	NLC	Supply and installation of posts for speed cameras	£1494.43 Carried over from May	Inv 15460 03/07/2023	Glover	Professional services – y/e accounts audit	£120.00	14/07/2023	Debit Card	Tescos – Wine Cllr Batley	£30.50	12/07/2023	Debit Card	Amazon – cork tiles	£33.94	Inv 382 19/07/2023	Grove	Parish Verge and PROW cutting	£850.00	Inv 118 26/07/2023	Dean Fielding	Wall repairs	£2000.00	Inv SQ-112 25/07/2023	LM Joinery and Aspire Building Limited	50% deposit for Coleby Bus Shelter	£950.00 ***
Invoice and date	Company	Reason for invoice	Amount																														
74014021 24/04/2023	NLC	Supply and installation of posts for speed cameras	£1494.43 Carried over from May																														
Inv 15460 03/07/2023	Glover	Professional services – y/e accounts audit	£120.00																														
14/07/2023	Debit Card	Tescos – Wine Cllr Batley	£30.50																														
12/07/2023	Debit Card	Amazon – cork tiles	£33.94																														
Inv 382 19/07/2023	Grove	Parish Verge and PROW cutting	£850.00																														
Inv 118 26/07/2023	Dean Fielding	Wall repairs	£2000.00																														
Inv SQ-112 25/07/2023	LM Joinery and Aspire Building Limited	50% deposit for Coleby Bus Shelter	£950.00 ***																														
<p>12</p>	<p><u>Highway matters</u> To discuss and resolve any actions as follows; Water Lane leak Drain clearing</p>																																
<p>13</p>	<p><u>Planning</u> To discuss and resolve any actions as follows; PA/2022/2210 – Chapel House Coleby – Not yet determined. Revised drawings submitted and flood risk</p>																																
<p>14</p>	<p><u>Graveyard</u> To discuss and resolve any actions as follows Graveyard regulations Hedge cutting</p>																																

WEST HALTON & COLEBY PARISH COUNCIL

15	<u>Village Green</u> To discuss and resolve any actions as follows; Car Parking Wall repairs Play inspection report Play area – clean up Ivy removal and on going programme of care Tree maintenance
16	<u>New Business</u> To discuss and resolve any actions as follows Regular asset inspections Community Emergency Plan Winteringham Verge – NLC / Grove
17	<u>Correspondence received.</u> To discuss and resolve any actions PKF Littlejohn 23/07/2023
18	St Etheldreda's Church Harvest Festival 24 th September 11.15 to be confirmed
19	Village Hall Re started Tuesday afternoon indoor bowling Car Boot sale 30 th July Craft Fair 6 th August Night under the stars and laser show 12 th August 9 th September Race Night Pie and Peas Supper 23/24 th September Harvest Weekend and Scarecrow Hunt MacMillan Coffee Celebrations 29 th September 26 th November Christmas Fair 3 rd December Christmas Tree light switch on 10 th December Childrens Christmas Party D-Day Celebrations 2024
20	Butchers Arms
21	Comments to the Chair and Clerk
	<u>Next Meeting</u> To confirm the date and time of the next monthly meeting, as subject to change, 7 th September 2023