



WEST HALTON AND COLEBY PARISH COUNCIL
Minutes of the Parish Council meeting held on Tuesday 4th April at 18.30 – venue West Halton Village Hall

Present

Cllr Charles Dent (Chair)	West Halton and Coleby Councillor
Frances Altoft	Clerk
Cllr Ian Williams	West Halton and Coleby Councillor
Cllr John Clough	West Halton and Coleby Councillor
Cllr Helen Rowson	North Lincolnshire Councillor

Abbreviations; NLC – North Lincolnshire Council
 WH&CPC – West Halton and Coleby Parish Council

Apologies

Cllr Alan Batley	West Halton and Coleby Councillor
Cllr Elaine Marper	North Lincolnshire Councillor
Cllr Ralph Ogg	North Lincolnshire Councillor

1. Apologies for Absence	Action
Cllr Dent opened the meeting and welcomed all the councillors. The above apologies were noted. No declarations of interest were presented	
2. Minutes of the last meeting The minutes of 9 th March were approved; Proposed Cllr Williams; Seconded Cllr Clough. The minutes from the meeting November 2022 were not available to approve. Cllr Dent to bring to next meeting for approval	AP230111:01 Cllr Dent Ongoing
3. Matters Arising Bus Shelter – Proposal to erect on Alkborough bus stop site. Clerk to check if planning permission is required. Cllr Dent to provide picture and dimensions of the bus shelter. Cllr Williams to clear growth off the base Coleby bus shelter. AP230309:02 Closed. Coleby base measures 1550 x 3000 mm It was agreed that the council would purchase a wooden structure - £599.00. Clerk to organise Phone Box – Door still requires hanging. Cllr Dent to action. Shelves have been installed for the plant/vegetable/seed swap. Paving slabs – The Clerk advised that the local resident was not able to help with the laying of the slabs so it was agreed to request a price from Grove Speeding signs –Residents consultation period has ended. AP230309:04 closed. Two residents at Coleby contacted the council with concerns. The Clerk discussed the pole and noticeboard positions with the residents, and they were satisfied with the proposals. Clerk has contacted NLC to request for site survey to take place asap	AP230309:01 Clerk ongoing (permission) AP230404:01 Cllr Dent (dims) AP230402: 02 Cllr Williams (base) AP230403:03 Clerk (purchase) AP230111:03 Cllr Dent ongoing (door hang) AP230111:04 Clerk Ongoing (Slabs) AP230207: 02 Clerk ongoing (site survey)

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<p>AP230909:03. Clerk checked with NLC with regards suppliers. Their supplier was not suitable. The Clerk has contacted two companies for quotations for speeding signs.</p> <p>MSID VARIO Radar Speed Sign – Company Morelock Data logging, Bi directional Recording and stealth mode Bluetooth Interface Flashes MPH/ Smileys/text – Thank you/ Slow Down / Too Fast and many more options 1 x Lockable mounting kit for post mounting – includes 2 x Tam torque banding, 1 x Tam torque tool, 2 x Weatherproof padlock and 1 x Pole fixation 1 x 12V 22amphr Battery 1 x 230/12V Desktop battery charger Morelock analysing software and Android App 2 year warranty 1 Unit Battery - £2695.00+Vat each 1 Unit Solar - £2995.00+Vat each 1 Unit Mains - £2795.00+Vat each Additional Batteries - £58+Vat each Additional Mounting Bracket - £55+Vat each Lead time 10-14 days from order/payment</p> <p>It was agreed to go with Morelock quotation as above. To Purchase one battery powered speeding sign, one spare battery and two fixing kits. Cllr Dent to request in grant submission</p> <p>A new grant opportunity from the Police and Crime Commission organisation. The Clerk suggested that the council applied for funding for another sign from this organisation. Proposed Cllr Williams; seconded Cllr Dent. Clerk to send in grant submission</p> <p>Notice boards – Noticeboards on Line are late with delivery promise. Clerk has called them on several occasions and will continue to chase delivery. Once boards delivered Cllrs will convene on the village green to decide on location for the noticeboard; clerk having suggested that previous agreed location in West Halton was maybe not suitable.</p> <p>Councillor vacancies and elections – All forms have been returned to NLC. One vacancy – Clerk to contact local resident once nominations have been published</p> <p>Coleby Defib. Cllr Dent working on the community grant alongside submission of the community grant request for the speeding signs and poles. Combined with ongoing AP230111:06</p> <p>Recent electrical installation and work. Cllr Dent to write to Northern power grid More electrical work has taken place in the village however the road verges etc are still a mess. Cllr Dent to check if the hole down Winteringham Lane has been filled in</p>	<p>AP230111:06 Cllr Dent ongoing (Submision of grant speeding and defib)</p> <p>AP230404: 04 Clerk (Police Grant submission)</p> <p>AP230404:05 Clerk</p> <p>AP230309:05 Clerk Ongoing (contact resident)</p> <p>AP Cllr Dent Ongoing (Powergrid)</p> <p>AP230404:06 Cllr Dent (hole)</p>
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<p>4. NLC Councillor’s Report</p> <p>Cllr Rowson reported the new Police commissioners Grant opportunity was now open for applications. Don’t forget your Photo ID when attending on election day. NLC future housing plan is still awaiting publication. NLC long term housing plan. Cllr Dent will forward the E mail to all WH+CPC councillors, along with a draft letter to NLC.</p>	<p>AP230111:40 Cllr Dent On going</p>
<p>5. Financial Report</p> <p>Current and savings account update - Current account as of 04.04.2023 = £3159.00; savings account = £3,628.98. AP230309:07 Closed – mandate taken to Bank. Debit card has been received and is in the ownership of the Clerk. Payment limit set as £200.00</p> <p>In bloom grant – Clerk to provide project final report AP230309:06 closed.</p> <p>Cllr Dent to forward on to clerk payment calendar</p> <p>Payment of outstanding invoices AP230207:08 Closed. All payments made Christmas tree (West Halton village Hall) £25.00 Replacement gate posts £232.50 Hall Hire amount £70.00. HMRC £30.00 final previous clerk payment AP230309:10 Closed PAYE</p> <p>Village Hall invoice AP230309:08 Closed. Clerk has received</p> <p>Standing order to be set up for Clerk office allowance £24.00</p> <p>Asset register. AP230309:09 Closed. New register uploaded to web page and included in year end accounts. Asset current location – Strimmer – Clerks residence</p> <p>Separate meeting Cllr Dent + Clerk year end accounts. AP230309:11 Closed</p> <p>Cllr Dent advised that the precept would be due in 3 weeks time.</p> <p>New April Payments. Rates for cemetery £36.15 – Clerk to arrange Clerk advised that revised rental request has been received from Savilles. The new rent is going to be £198.00 until October 2025. Clerk to write back to Saviles to confirm acceptance of new rent value.</p> <p>Income £50 Oliver Headstone</p> <p>Year end accounts have been collated and ready for submission to auditor. Cllr Dent to provide clerk with contact at Smailes Goldie. Cllr Dent believes that WH+CPC are exempt from AGAR reporting. Cllr Dent to check and confirm</p>	<p>AP230111:17 Cllr Dent on going (payment calendar)</p> <p>AP230207:10 Cllr Dent ongoing (standing order)</p> <p>AP230404:07 Clerk (rates payment)</p> <p>AP230404:08 Clerk (Rent review)</p> <p>AP230404:09 Cllr Dent (Contact)</p> <p>AP230404:10 Cllr Dent (AGAR)</p>
<p>6 Highways matters</p> <p>The 30mph sign – still an issue. Clerk to see if anyone within highways department would assist.</p>	<p>AP230111:19 Clerk on going</p>

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<p>7. Planning No planning applications received. Winterton Solar Park. Cllr Dent to write to Arcus Consultancy Services.</p>	<p>AP230111:21 Cllr Dent on going</p>
<p>8. Village Green + Graveyard Play equipment – Damaged gate spring. Cllr Batley volunteered to fit new spring</p> <p>SLA agreement signed with NLC. Cost is £119.88 one off inspection. Clerk advised that inspection would take place in June approximately. Clerk to follow up and ensure inspection takes place</p> <p>Graveyard AP230309:13 Closed. A discussion took place concerning the costs of internment etc. it was decided that the current costs are acceptable. Web site needs updating with costs Another resident requires a grave plot reserving. Clerk to action</p> <p>Bin – NLC will not install a new bin down Winteringham lane to replace the one from White House Lane. It was decided that the cost of emptying the playground bin was prohibitive (£13.20 per visit) and will not be taken up. Cllrs to ensure that the bin is emptied on a regular basis</p> <p>Village gate repairs. Short lane gate. New gate has been made by local resident and installed. The PC agreed that the new gate was stunning. Clerk has written a thank you letter to resident</p> <p>Whitton Road gate. Grove advised 2/3 week lead time for completion. Clerk to continue to monitor and report. A local resident had requested that the mounting posts be coated in bitumen before being installed. This will be done by the local resident or by Grove</p> <p>Wall Repairs – It was proposed that the Church commission should be approached to see if they would be willing to contribute to the cost of wall repairs. Clerk to draft letter. Clerk also to check on possible grants. No action issued but clerk to report back as on going project</p> <p>Trees/Shrubs Churchside. AP230309:17 closed. Resident has removed the plants.</p> <p>Summer Camp out. Clerk advised that no response has been received from Savilles. She has chased for a response and chase again in a week/</p> <p>Grass cutting schedule. AP230309:19 closed. Clerk contacted Grove who confirmed to reduce cuts from 9 – 7. AP230309:20 closed. Schedule passed onto councillors</p>	<p>AP230309:12 Cllr Batley ongoing</p> <p>AP230404:11 Clerk (SLA)</p> <p>AP230404:12 Clerk (Grave)</p> <p>AP230309:14 Clerk (Whitton gate)</p> <p>AP230310:16 Clerk (letter wall repair) Ongoing</p> <p>AP230309:18 Clerk (camp out) On going</p>
<p>9. New Business A local resident has complained about the siting of a bench outside Alkborough Lane Village Green gateway. The children are congregating there waiting for the school bus and sometimes climbing on the wall. Cllr Williams offered to speak with the children. It was decided that the bench would stay as it gives the children somewhere to sit whilst waiting.</p>	<p>AP230404:13 Cllr Williams</p>

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<p>10. Correspondence received</p> <p>An E mail has been received from a resident down Manor Court. Their property has been flooded again recently. They wished to know if the council had an historical records about wells down Manor court and the surrounding area. No historical maps/documents are stored in council hands.</p> <p>A local resident has written to a ward councillor concerning litter. Whilst out walking the resident had found some litter containing address information – evidence as to where the litter had originated from. They wanted to know what NLC’s policies were concerning possible prosecution. Cllr Rowson took an action to contact NLC.</p>	<p>AP230404:14 Cllr Rowson</p>
<p>11. Any other business</p> <p>Key for post box AP230309:22 Closed.</p> <p>Village news letter possibly to be re started – combine with Village Hall, Church and pub</p>	<p>AP320309:23 Clerk ongoing</p>
<p>12. St Etheldredas Church</p> <p>April 23rd 09.00 United Service. Four other parishes will attend.</p> <p>28th May – 11.15 Holy Communion</p> <p>18th June 11.15 Morning Prayer</p>	
<p>13. Butchers Arms</p> <p>Last quiz night 16th March well attended again. Next quiz night 13th April. Music night with band 27th May</p>	
<p>14. Village Hall</p> <p>Easter Egg Hunt 9th April 11.00 – 13.00. Car Boot Sale 16th April 11.00 – 14.00. AGM Meeting to be held June – date to be confirmed. Work parties have removed all the ivy from the end of the building. It is hoped that there is no damage to the flat roof. Rodent traps have been set indoors as damage has occurred to electric cables.</p>	
<p>15. Comments from the Councillors to the Chairman and Clerk</p> <p>No comments received</p>	
<p>16. Date and time of next meeting;</p> <p>Proposed 11th May Annual Parish Meeting. Attendance to be confirmed by all councillors</p>	

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