



WEST HALTON AND COLEBY PARISH COUNCIL

Minutes of the Parish Council meeting held on Thursday 9th March at 18.00 – venue West Halton Village Hall

Present

Cllr Charles Dent (Chair)	West Halton and Coleby Councillor
Frances Altoft	Clerk
Cllr Ian Williams	West Halton and Coleby Councillor
Cllr Alan Batley	West Halton and Coleby Councillor
Cllr John Clough	West Halton and Coleby Councillor

Abbreviations; NLC – North Lincolnshire Council
 WH&CPC – West Halton and Coleby Parish Council

Apologies

Cllr Helen Rowson	North Lincolnshire Councillor
Cllr Elaine Marper	North Lincolnshire Councillor
Cllr Ralph Ogg	North Lincolnshire Councillor

1. Apologies for Absence	Action
Cllr Dent opened the meeting and welcomed all the councillors, along with a warm reception for Cllr Clough at his first meeting. The above apologies were noted. No declarations of interest were presented	
2. Minutes of the last meeting The minutes of 7 th February 2023, were approved; Proposed Cllr Williams; Seconded Cllr Dent. The minutes from the meeting November 2022 were not available to approve. Cllr Dent to bring to next meeting for approval	AP230111:01 Cllr Dent Ongoing
3. Matters Arising Bus Shelter – Another discussion took place concerning the steel bus shelter which was purchased. It was proposed that this was erected at the bus stop on Alkborough road where there is currently a concrete base. Clerk to check if planning permission is required Coleby bus shelter. AP230207:01 closed. Cllr Ogg provided an example of a wooden structure - £559.00 starting price. It was decided that the base requires re measuring to ensure that the correct size is purchased. Cllr Dent to measure and advise Phone Box – Door still requires hanging. Cllr Dent to action. To be used as a plant/vegetable swap. Some cheap shelving is required which will be sourced when possible Paving slabs – Clerk contacted local resident who apologised for the delay. Clerk to continue to liaise with resident Speeding signs –Still awaiting information from NLC on start date . Cllr Dent re checked web page for the cost of the speeding sign; Still none in stock AP230207:03 closed (check new price). Cllr Dent ask the Clerk to check with NLC for other approved suppliers Notice boards – Noticeboards have been ordered AP230111:07 Closed Noticeboard installation on Coleby verge. AP230111:08 Closed. Approval received from NLC for the boards. Clerk advised noticeboards due for delivery W/C 27 th March. It was agreed t 4 bags of postcrete would be needed. Once boards delivered Cllrs will convene on the village green to decide on location for the noticeboard; clerk having suggested that previous agreed	AP230309:01 Clerk AP230309:02 Cllr Dent AP230111:03 Cllr Dent ongoing (door hang) AP230111:04 Clerk Ongoing (Slabs) AP230207: 02 Clerk ongoing (start date) AP230309:03 Clerk AP230111:06 Cllr Dent



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<p>location was maybe not suitable NLC advised that the council need to consult with local residents concerning the pole installations and noticeboards. Clerk to draft letter and to circulate to residents, along with pictures of proposed installation sites and photo of noticeboard</p> <p>Councillor vacancies and elections</p> <p>Clerk provided new forms to Cllr Wiliams AP230111:12 Closed (CllrDent).</p> <p>Clerk requested that all completed forms to be returned as soon as possible. AP230207:04 Closed Deadline date is Tuesday 4th April 16.00 With regards to the one vacancy, Cllr Dent stated that another resident had expressed an interest. Clerk to contact when distributing speeding pole information Clerk Handover meeting AP230111:10 Closed Meeting took place</p>	<p>ongoing (Submission of grant) AP230309:04 Clerk (letter)</p> <p>AP230309:05 Clerk</p>
<p>4. NLC Councillor’s Report No NLC representative available to report.</p>	
<p>5. Financial Report</p> <p>Current and savings account update - Current account as of 07.03.2023 = £3599.76; savings account = £3,628.98</p> <p>In bloom grant – Clerk to provide project final report to NLC once plants delivered NLC Payment of £158 received from NLC AP230207:05 Closed. This was the in bloom payment less VAT</p> <p>Debit card. Cllr Dent bank visit. AP230207:06 closed. Financial regulations to be updated AP230207:07 closed Clerk updated regulations and will upload to web page. Completed bank mandate for debit card was authorised by Cllr Dent and Cllr Batley. £200 limit Clerk to take to bank Cllr Dent to forward on to clerk payment calendar</p> <p>Outstanding invoices to pay Christmas tree (West Halton village Hall) £25.00 Replacement gate posts £193.00 + VAT (return payment to Cllr Dent) Hall Hire amount unknown Cllr Dent to advise Cllr Dent to arrange above payments Cllr Dent has received invoice from Village hall – to forward onto Clerk</p> <p>AP230307:09 Closed Noticeboard/Playdalte/Mr Reed all paid</p> <p>Standing order to be set up for Clerk office allowance £24.00</p> <p>Asset register. Cllr Dent to amend and issue to Clerk AP230111:39 Closed Clerk updated register and passed onto Cllr Dent who will check and confirm</p> <p>PAYE needs paying. Cllr Dent to action</p>	<p>AP230309:06 Clerk</p> <p>AP230309:07 Clerk</p> <p>AP230111:17 Cllr Dent on going (payment calendar)</p> <p>AP230207:08 Cllr Dent on-going (payments)</p> <p>AP230309:08 (invoice)</p> <p>AP230207:10 Cllr Dent ongoing (allowance)</p> <p>AP230309:09 Cllr Dent</p> <p>AP230309:10 Cllr Dent (PAYE)</p>



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<p>Cllr Dent to arrange separate meeting with Clerk to discuss year end accounts and AGAR</p>	<p>AP230309:11 Cllr Dent</p>
<p>6 Highways matters The 30mph sign – still an issue. Clerk to see if anyone within highways department would assist. Salt bins – AP230111:20 Closed. All Salt bins now full.</p>	<p>AP230111:19 Clerk on going</p>
<p>7. Planning No planning applications received. Winterton Solar Park. Cllr Dent to write to Arcus Consultancy Services.</p>	<p>AP230111:21 Cllr Dent on going</p>
<p>8. Village Green + Graveyard Play equipment – Damaged gate spring. Ordered from PPlaydale AP230207:12 Closed Delivery date W/C 13th March 2023. Cllr Batley volunteered to fit new spring once delivered</p> <p>Graveyard 3 burial plot registrations Mrs Sparks: Mr and Mrs Robinson. AP230111:25 closed Cllr Dent provide grave numbers AP230207:13 closed Clerk advised that payment has been received from Mr and Mrs Robinson and Mrs Altoft for grave reservations. Another reservation has been requested; paperwork in progress</p> <p>Graveyard bin moving AP230207:14 closed. Bin has been moved to near the seat in the graveyard. Clerk has written to NLC to request that the playground bin is added to the emptying schedule and that the missing White House Lane Bin is re sited down Winteringham Lane</p> <p>Discussions took place concerning the current costs of internment, Urn internment etc. Cllr Dent stated that these had not been reviewed for some time. Clerk to check other parish costs and feed back at the next meeting</p> <p>Serenity Memorials. Mr Oliver Headstone. AP230207:19 closed. Clerk confirmed to Serenity that the headstone was acceptable. Invoice £100.00. Serenity queried the cost as Mr and Mrs Oliver were residents of the village for over 40 years. It was agreed that the price should be reduced to £50 (the same as for residents). Clerk to amend invoice and contact Serenity</p> <p>Goal posts – All installed along with the nets. Fixing pegs to be purchased for the nets from Amazon £12.95. Proposed Cllr Batley seconded Cllr Clough AP230111:30 Closed: AP230111:31 closed</p> <p>Village gate repairs. Short lane gate. Steel pole has been erected. Cllr Williams reported that the original gate is too heavy to be installed so has been returned to Cllr Dent for storage. Resident is making new lighter gate and this will be installed.</p> <p>Whitton Road gate. AP230111:35 Closed Grove groundworks quote £190.00 to complete work. Price accepted; proposed Cllr Williams; seconded Cllr Dent. Grove advised 2/3 week lead time for completion. Clerk to continue to monitor and report</p> <p>Wall Repairs – AP230207:16 Closed Latest wall repairs all completed. It was proposed that</p>	<p>AP230309:12 Cllr Batley</p> <p>AP230309: 13 Clerk</p> <p>AP230207::15 Clerk Ongoing</p> <p>AP230309:14 Clerk</p> <p>AP230309:15 Clerk</p>

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<p>the Church commission should be approached to see if they would be willing to contribute to the cost of wall repairs. Clerk to draft letter. Clerk also to check on possible grants. No action issued but clerk to report back as on going project</p> <p>Cllr Dent commented that several new shrub/trees had been planted along side the wall on Churchside. This raises the concern that the shrubs/trees could possibly push the wall over. Clerk to discuss with resident responsible for planting</p> <p>Summer Camp out. AP230207:18 closed The lease does state no camping on the village green. It was decided that the Clerk would draft a letter to Savilles to request if it would be possible to hold a village Camp out.. AP230309:10 Clerk</p> <p>Clerk to contact Grove to request a grass cutting schedule for 2023 AP230207:11 Closed Clerk to forward schedule onto Cllrs. Clerk to request that 9 cuts are reduced to 9</p>	<p>AP230310:16 Clerk (letter)</p> <p>AP230309:17 Clerk (trees)</p> <p>AP230309:18 Clerk</p> <p>AP230309:19 Clerk (schedule)</p> <p>AP230309:20 Clerk</p>
<p>9. New Business</p> <p>Recent electrical installation and work. Cllr Dent to write to Northern power grid Cllr Dent requested some photos of the new and old poles. Cllr Williams to oblige AP230207:17 closed A resident advised the council that he has also reported the mess to NP and also NLC. NPG have confirmed that they will return towards the end of March to carry out remedial work in all areas. NLC are monitoring the situation too</p> <p>Coleby Defib. Cllr Dent working on the community grant alongside submission of the community grant request for the speeding signs and poles. Combined with ongoing AP230111:06</p> <p>Church junction The Clerk has been approached by a local resident who asked if it would be possible to have a mirror installed at Church junction. Clerk spoke with NLC and they will not allow this. NLC advised that near misses must be reported via their web page. Clerk to speak with resident</p>	<p>AP230111:136 Cllr Dent on going (PowerGrid)</p> <p>AP230309:21 Clerk</p>
<p>10. Correspondence received</p> <p>NLC long term housing plan. Cllr Dent will forward the E mail to all WH&CPC councillors, along with a draft letter to NLC.</p>	<p>AP230111:40 Cllr Dent On going</p>
<p>11. Any other business</p> <p>Clerk requested a key to the post box on VH gates. Cllr Dent to action. Village Hall – Clerk to circulate latest minutes to all Councillors Village news letter possibly to be re started – combine with Village Hall, Church and Pub</p>	<p>AP230309:22 Cllr Dent</p> <p>AP230309:23 Clerk</p>
<p>12. Comments from the Councillors to the Chairman and Clerk</p> <p>Cllr Batley advised the council that Normanby Park do not send out auto renewals for their annual passes.</p>	
<p>13. Date and time of next meetings; 4th April 2023 18.30 West Halton Village Hall; 3rd May 2023 18.30 West Halton Village Hall. Annual Parish Meeting to be arranged at next meeting</p>	



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Unapproved