

**31<sup>st</sup> July 20201, 6.30pm at West Halton Village Hall.**

**MINUTES**

**Present:**

Cllr Charles Dent (Chair)  
 Cllr Steve Hodson  
 Cllr Ralph Ogg  
 Cllr Fran Altoft  
 Cllr Ian Williams  
 Emma Bainbridge

**Apologies:**

Cllr Elaine Marper  
 Cllr Helen Rowson  
 Cllr Alan Batley

<b>Apologies for Absence:</b>	<b>Action</b>
<p>Cllr Dent welcomed Councillors to the meeting.                      The above apologies were noted.                      The Councillors asked for it to be noted that they wished Cllr Batley a speedy recovery.</p>	
<p><b>Minutes of the last meeting</b>                      The minutes of the last meeting were agreed.</p>	
<p><b>Matters Arising</b></p> <p><b>Speeding</b> - Cllr Ogg raised this issue in Cabinet re: Parishes purchasing speeding signs. Councillors discussed the possibility of purchasing a mobile speeding sign.</p> <p>Council agreed they would need a sign which:</p> <ul style="list-style-type: none"> <li>- Attach to telegraph polls</li> <li>- Collect data</li> <li>- Be mobile and easily transported</li> <li>- Adhere to the Local Authority's specifications (if applicable).</li> </ul> <p>Cllr Ogg suggested that the Clerk speak to Mick Johnson at Highways to ask what the process would be and whether any specifications needed to be adhered too.</p> <p>Agreed that the Council put together a specification of requirements and email companies for quotes.</p> <p><b>Land register</b> – It was noted that the village hall, cemetery and allotments need adding onto the register. Clerk and Cllr Dent to ensure that they are added.</p> <p><b>Wedding requests</b> – Ongoing.</p> <p><b>Website</b> – Ongoing, relevant information and updates added by the Clerk as and when.</p> <p><b>Winteringham Lane</b> – Nothing to report.</p> <p><b>Bus Shelter</b> – It was agreed that the Council contact a local builder and ask them to lay the concrete base. Ongoing. Measurements to be sent to the Clerk so that quotes can be obtained.</p> <p><b>Phone Box</b> – Cllr William's updated re: the project. Gravel complete at the opposite side. Need to purchase the glass at a cost of £200.00. Council agreed to purchase the glass. Cllr Williams had an invoice for the gravel (purchase, previously agreed) a cheque</p>	

<p>(760) was issued for £85.00.</p> <p><b>Community Asset</b> – The pub is now registered as a community asset. Discussion took place re: the Butchers Arms planning application. Cllr Dent reported that all documentation is with the planning inspector.</p>	
<p><b>NL Councillor’s Report</b> Cllr Ogg reported the following information:</p> <ul style="list-style-type: none"> <li>• West Halton to Alkborough road re-surfaced.</li> <li>• Highlighted that the sweeper does not go down Winteringham Lane.</li> <li>• Land registry – discussed earlier in the meeting.</li> </ul>	
<p><b>Financial Report</b> Annual insurance company – need to be renewed. Same as last year’s fee.</p> <p>The following invoices were proposed and agreed:</p> <ul style="list-style-type: none"> <li>• Ian Williams, phone box project: £85.00 (cheque number 760).</li> </ul> <p><b>Annual return</b> Exemption certificate – discussed and agreed. Clerk and Cllr Dent to complete and return to PKF. Once approved this will be published on the Parish Council’s website.</p>	
<p><b>Highway Matters</b> <b>Streetlights</b> – Nothing new to report.</p>	
<p><b>Planning</b> <b>Planning Permission Requested: None</b></p> <p><b>Planning Permissions Granted/Refused: None</b></p>	
<p><b>Village Green</b> Bunkers hill will be strimmed in the next couple of weeks. Cllr Hodson reported that a local resident Mr Brown had agreed to undertake the work.</p> <p><b>Play area</b> Noted that the play area has been well used over the summer holidays.</p>	
<p><b>Cemetery</b> –The plan of the grave yard had been circulated prior to the meeting. Cllrs agreed that the new plan be adopted to ensure that the plot sites are of a suitable size.</p> <p>Cllr Ogg proposed that two graves be removed to allow a walk way through to the field at the back so that if the yard needed to be extended this would allow access. All agreed.</p>	
<p><b>Any other business</b></p>	
<p><b>Correspondence received:</b> <b>NL Forthcoming meetings</b> – link to the latest meeting dates on the PC’s website.</p>	
<p><b>Comments from Councillors to Chairman and Clerk</b></p>	
<p><b>11- Date and Time of the Next Meeting</b> Dates to be agreed: 5<sup>th</sup> October at 6.00pm.</p>	