

22nd March 2022, 6.30pm in West Halton Village Hall.

MINUTES

Present:

Councillor Charles Dent (Chair)
 Councillor Alan Batley
 Councillor Ian Williams
 Councillor Ralph Ogg
 Emma Bainbridge

Apologies:

Councillor Elaine Marper
 Councillor Fran Altoft
 Councillor Steve Hodson
 Councillor Helen Rowson

Apologies for Absence:	Action
<p>Councillor Dent welcomed Councillors to the meeting. The above apologies were noted.</p>	
<p>Minutes of the last meeting The minutes of the last meeting were agreed with the following amendment:</p> <ul style="list-style-type: none"> • Page 2, third bullet point change Parish Council are to the Parish Council is. <p>Approval of the minutes proposed by Councillor Batley and seconded by Councillor Williams.</p>	
<p>Matters Arising</p> <p>Winteringham Lane – Councillor Ogg to contact the Local Authority to ask them to ensure that the road sweeper sweeps the entire lane – ongoing action.</p> <p>Bus Shelter – Councillor Ogg to speak his contact who is able to undertake the work needed for the concrete base. Councillor Ogg to provide a quote for the work.</p> <p>Speeding – The Clerk reported that she had contacted Morelock as suggested by the Local Authority. Information from Morelock was circulated to Councillor’s for information. It was noted that Morelock had suggested the recommended SID for Parish Councils to purchase is the M-SID Vario. The Clerk explained that she had requested a quote for the M-SID Vario, Compact and basic.</p> <p>Councillors asked that the quote include the purchase of a lockable mounting kit and battery.</p> <p>Clerk to contact Morelock to ask that these be added to the quote if they haven’t already been included.</p> <p>Clerk to also ensure the SID records percentile data.</p> <p>Phone Box – Councillor William’s reported that he will contact Councillor Dent once he has the hinges for the door.</p> <p>Allotments – All of the paperwork for the allotments is on the website - http://www.westhaltonandcolebyparishcouncil.org.uk/public-notice/ Clerk to contact Kyanite and ask whether a separate page can be created to ensure the page is more accessible and easier to find.</p>	<p>RO</p> <p>RO</p> <p>Clerk</p> <p>IW</p> <p>Clerk</p>

<p>NL Councillor's Report Councillor Ogg reported the following information:</p> <ul style="list-style-type: none"> • Councillor Ogg to contact the Local Authority again regarding the road sweeper on Winteringham Lane. • Councillor Ogg had spoken to a resident in Coleby who has concerns over speeding throughout Coleby. Cllr Ogg stated the resident would be happy to have the SID mounted on his wall if needed. 	
<p>Financial Report</p> <p>Annual Return – The Clerk reported that the annual return for the Parish Council is due to be submitted by 30th June 2022.</p> <p>It was noted that the Council can submit a certificate of exemption as the Council's income and expenditure is less than £25,000. The Council agreed that the Council is exempt and a certificate be submitted however an internal audit still take place using Smailes Goldie.</p> <p>Cllr Dent reported that he had spoken to the LA regarding the rates for the cemetery and that he would email details of the amount owing.</p> <p>Cllr Dent proposed for the next financial year a standing order be set up to pay HMRC and the Clerks salary. All agreed.</p> <p>The Clerk reported that she had sent the financial information required for the grass cutting grant and conditions.</p>	Clerk
<p>Highway Matters Streetlights – Nothing new to report.</p> <p>Cllr Ogg reported that he would speak to the LA regarding parking in Thealby.</p> <p>It was noted that the surface dressing on Coleby Road outside the village hall is beginning to diminish.</p>	
<p>Planning Planning Permission Requested: PA/2022/352 – to erect a two-storey side extension, a single storey side extension and a porch. Winteringham Lane.</p> <p>Councillors had no objections to the proposed application.</p> <p>Planning Permissions Granted/Refused: None.</p>	
<p>Village Green Tree Safety Survey – The Clerk previously circulated information from Savills to all Councillors for information. The proposed remedial works will be undertaken once Savills have appointed a contractor. The Clerk asked Councillors if they had any comments or questions which needed to be addressed. It was agreed to contact Savills and clarify that no cost would be incurred to the Council. Clerk to action.</p> <p>Stone Wall – It was agreed that the Clerk contact Dean Fielding to obtain a quote for re-pointing the area near the gate.</p> <p>It was reported that a local resident had raised concern about the overgrown ivy on Church Side and also the village hall. Clerk to contact Grove Groundworks and obtain two separate quotes for removing the ivy.</p> <p>Play area – The Council agreed that the Clerk can organise annual play inspections through the Local Authority as long as the expenditure did not exceed £100 per inspection.</p>	Clerk Clerk Clerk

<p>Cemetery – Councillor Ogg asked whether the village hall, cemetery and allotments had been added to the land register. Councillor Dent explained that as part of the process the Council requires proof of ownership. Clerk and Councillor Dent to see whether the Council holds any official paperwork to state ownership.</p>	Clerk
<p>Correspondence received: NL Forthcoming meetings – link to the latest meeting dates on the PC’s website.</p>	
<p>Comments from Councillors to Chairman and Clerk. None.</p>	
<p>11- Date and Time of the Next Meeting Wednesday 11th May, 6.30pm.</p>	