

WEST HALTON & COLEBY PARISH COUNCIL

15th October 2019, 6.30pm at West Halton Village Hall.

PARISH COUNCIL MINUTES

Present:

Councillor Charles Dent (Chair)
 Councillor Alan Batley (Vice Chair)
 Emma Bainbridge
 Councillor Steve Hodson
 Councillor Sue Robinson
 Councillor Helen Rowson
 Councillor Ralph Ogg
 Councillor Fran Altoft

Organisation:

West Halton Parish Council
 West Halton Parish Council
 Clerk
 West Halton Parish Council
 West Halton Parish Council
 NLC
 West Halton Parish Council/NLC
 West Halton Parish Council

Apologies:

Councillor Elaine Marper
 Councillor Lizzie Williams

NLC
 West Halton Parish Council

1 - Apologies for Absence:	Action
<p>Cllr Dent welcomed the Councillors and invited attendees to the meeting. The above apologies were noted.</p>	
<p>2 - Minutes from the Previous Meeting – 10th September 2019 The minutes of the meeting had been distributed with the agenda for this meeting. It was proposed by Councillor Batley, seconded by Councillor Robinson that the minutes be accepted as a true record of the meeting. The following items were discussed with attendees present: Para motor and Leisure activities at OS Field 4747, Winteringham Lane – Discussion took place around the concern the local community has due to the noise, extra traffic and potential adverse effect on the wildlife that the activities are causing. The Parish Council supported the Town and Country Planning Order 2015 which states that activities are limited to 28 days per calendar year. The Parish Council agreed to contact the Local Authority and express their concerns. Cllr Ogg agreed to contact the Civil Aviation Authority and Anglian association to pass on the Parish Council’s concerns. Speeding – Discussion took place around the issue of speeding throughout the village, the following information was noted:</p> <ul style="list-style-type: none"> • The price to hire a speeding sign from the Local Authority is £480.00 for 3 months. • Cllr Ogg proposed the community speed watch scheme as an idea for the community to take forward. • Cllr Ogg to ask Highways to put speed lines down on Coleby Road to monitor and gain data on the issue. • It was proposed that a slow concealed entrance sign be installed at the top of the road. • Possible traffic calming solutions be looked into. 	<p>CLERK RO</p>

<p>It was agreed that the Parish Council needs to push this issue now as there have been numerous accidents recently. It was agreed that Cllr Ogg contact Humberside Police and ask for a police presence on Thealby Lane and Coleby Road. Parish Council also to request that the lines are put onto Coleby Road.</p> <p>A local resident asked whether the gate from the village green should have a barrier in front of it to ensure the safety of young children running out onto the road. Parish Council to explore this issue further with Highways.</p> <p>Strimming around the edge of the green – Cllr Batley to issue the volunteer with thicker cord needed for the strimmer. Councillors agreed to meet on Sunday 3rd November at 10.00am to weed and strim the village green. It was agreed that this be advertised on the website and Facebook page to ask for volunteers. Clerk to contact Kyanite Consulting and ask that this be added.</p>	<p>RO</p> <p>ALL CLERK</p>
<p>3 - Matters Arising</p> <p>a) Website – The Clerk updated Councillors on the progress of the new website. It was noted that the calendar of events would cost £48.00 however the developer suggested that a list of events in reverse order is often simpler to view than scrolling through pages. Councillors agreed that a list of dates would suffice. The Council also agreed that they would like the quick links to be moved to the top of the homepage. It was also agreed that links to the village hall and village group Facebook pages be added. Clerk to clarify the upload content permissions with Kyanite Consulting.</p> <p>b) Winteringham Lane – Cllr Ogg to chase the Local Authority for:</p> <ul style="list-style-type: none"> • the progress of resurfacing the bottom of Winteringham Lane • the foot path sign missing on the bottom of the Lane • the footpath and Kerbs to east of village still remain in poor condition <p>It was noted that the dog fouling bin has been moved to the correct location now.</p> <p>c) Lifestyle Project –. Cllr Batley had forwarded photos as agreed at the previous meeting. It was noted that the young people from the village would still like to be involved and help complete the project. Councillors to meet on the 25th October at 1.30pm to agree a way forward and carry out any work possible. Cllr Dent to provide a generator and Cllr Batley to provide power tools.</p> <p>d) Litter – Litter has slightly improved since the ‘CCTV is in operation here’ signs have been in place the signs seem to be proving as a deterrent. It was proposed that the local primary school be contacted to ask whether the children could design a ‘keep our area tidy’ sign which the Council could produce and place around the village. A litter pick will take place on the 17th November at 10.00am Clerk to ask Kyanite Consulting to advertise on the website for volunteers.</p> <p>e) Bus Shelter – Cllr Dent contacted the company who provided the bus shelter but has not received any response. Cllr Hodson agreed to chase the return of the shelter on behalf of the Parish Council and provide an update. It was decided that a weeks’ notice be given and if still no response a return date will be specified by the Parish Council to return the shelter seeking a full refund.</p> <p>f) Village Wall Green and Trees – D.Roberts looking at visiting the site in the next week or so to provide a quote to repair the wall. Cllr Dent agreed to contact the local residents who have expressed concern over the maintenance of the trees and update them. The Councillors thanked Cllr Altoft for her work in maintain the planters throughout the village. Clerk reported that a local resident had expressed concern about a tree on the green which he believes is causing damage to his house. CD to contact the local resident.</p> <p>g) Speeding Signs – Discussed earlier in the meeting.</p>	<p>CLERK</p> <p>ALL</p> <p>CLERK</p> <p>SO</p> <p>CD</p>

<p>h) Community Newsletter – Agreed that the ongoing projects the Council are undertaking be included in the first issue. A first draft to be circulated asap. It was suggested that the village hall contact information and pricing for hire be included. CD to forward this information to the Clerk.</p> <p>i) Broadband Project – Agreed to remain as an agenda item.</p>	<p>CLERK CD</p>
<p>5 – NL Councillor’s Report Cllr Ogg reported the following:</p> <ul style="list-style-type: none"> • Safer Neighbourhoods are holding a crime prevention awareness drop in session on the 23rd October at 5.30pm-6.30pm in the village hall. 	
<p>6 - Financial Matters</p> <p>a) Invoices to be paid</p> <p>The following invoices were agreed and cheques issued:</p> <ul style="list-style-type: none"> • Lighting for village hall - £555.72 • Village Green Rent (Savills) £152.00 • Insurance (Came and Company) £346.40 • Internal Audit (Smailes Goldie) £175.20 • External Audit (PKF Little John LLP) £240.00 • Planters (F.Altoft) £79.84 <p>b) Proposed changes to banking arrangements (Update) The Clerk and Chair are to be added onto the account as signatories. It was noted that a new mandate would need to be signed by all Councillors.</p>	
<p>7 & 8 - Highway Matters</p> <p>a) Holes in road surfaces: progress has now been made repairing those that have been previously reported.</p> <p>b) Street lights appear to nearly all be changed over to the new LED lights.</p>	
<p>9 – Planning</p> <p>a) Planning Permission Requested: PA/2019/1633: Cllr Altoft expressed an interest and left the meeting whilst discussion took place. The Council agreed and were happy to support the proposed planning application.</p> <p>b) Planning Permissions Granted/Refused: None</p>	
<p>10 – Village Green</p> <p>Discussed earlier in the meeting in matters arising.</p>	
<p>11 – Play Area</p> <p>The monitoring form has been completed and returned to the Community Grants team at the Local Authority.</p> <p>All agreed to ask Playdale for the second invoice with the retention figure deducted.</p>	
<p>12 – Other Business</p> <p>Parish Paths – to remain as a future agenda item.</p>	
<p>13 – Correspondence Received</p> <p>NLC Forthcoming meetings was put on display.</p> <p>The Code of Conduct from the Local Authority was agreed to be amended and adopted by the Parish Council. To be added onto the Parish Council website.</p>	<p>CLERK</p>

10 - Comments from Councillors to Chairman and Clerk None.	
16 - Date and Time of the Next Meeting 26 th November, 14 th January.	