

WEST HALTON & COLEBY PARISH COUNCIL

23rd July 2019, 6.30pm at West Halton Village Hall.

PARISH COUNCIL MINUTES

Present:

Cllr Charles Dent (Chair)
 Cllr Sue Robinson
 Cllr Alan Batley
 Cllr Fran Altoft
 Cllr Ralph Ogg
 Cllr Steve Hodson
 Emma Bainbridge

Organisation:

West Halton Parish Council
 West Halton Parish Council
 West Halton Parish Council
 West Halton Parish Council
 West Halton Parish Council/NLC
 West Halton Parish Council
 Clerk

Apologies:

Cllr Helen Rowson
 Cllr Elaine Marper
 Cllr Lizzie Williams

NLC
 NLC
 West Halton & Coleby Parish Council

1 - Apologies for Absence:	Action
<p>Cllr Dent welcomed the Councillors and invited attendees to the meeting. The above apologies were noted.</p>	
<p>Minutes from the Previous Meeting – 14th June 2019 The minutes of the meeting had been distributed with the agenda for this meeting. It was proposed by Councillor Dent, seconded by Councillor Batley that the minutes be accepted as a true record of the meeting.</p>	
<p>3 – Lifestyle Project Cllr Dent welcomed Anna Burton and Jasmine Tric along with their family to the meeting. Cllr Dent explained that the two young people from the village had contacted the Parish Council to ask whether they could repair and rejuvenate the phone box as part of their Lifestyle project this summer. Cllr Dent explained that Lifestyle is a youth engagement project run by Humberside Police where young people aged 10-18 can register in teams and spend their summer holidays completing a project to benefit the community,. Cllr Dent asked Anna and Jasmine to give the Council an overview of their proposed project, the following information was given:</p> <ul style="list-style-type: none"> • AB explained that as part of their project they would like to improve the phone box by cleaning, repairing and painting it. AB also proposed that they would like to turn the phone box into a useful resource for the community by making the space into a library. • AB and JT explained that with the Council's permission they would like to write to B&Q and or local garden centres asking for donations of paint and other materials. • AB informed the Council that they are happy to fund raise to provide funding towards the project and had ideas such as a bake sale. <p>Councillors were impressed with the young people's passion towards the project and their professionalism in presenting at the meeting. The Council agreed that they would like to assist the project by replacing the current door on the phone box and helping source books which could be used for the library. It was suggested that a site meeting take place on Friday 26th July, 6.30pm with the young people and Councillors to determine a way forward. This was agreed.</p>	

<p>The Council thanked the young people for taking the time to attend the meeting.</p>	
<p>4 - Matters Arising</p> <p>a) Website –. The Clerk asked for comments from Councillors on the proposed website design update. Councillors comments included:</p> <ul style="list-style-type: none"> • Quick links to be moved to the top of the home page • Current content to be added, Councillors agreed to send any information to the Clerk • A direct link to the Local Authority ‘report it online’ portal be added • A direct link to a calendar of events be included. <p>b) Winteringham Lane – Cllr Robinson reported that the bottom of Winteringham Lane has not been resurfaced. It was noted that when installing the new street lights on Winteringham Lane the Local Authority have placed a new post for the LED light and left the old streetlight post. Cllr Ogg has asked the Local Authority to address this and remove the old post.</p> <p>c) Dog Fouling and bins – It was noted that the dog fouling bins have been placed at the bridge, Councillors felt that these should have been on the corner. RO to contact the Local Authority and ask for the bins to be moved.</p> <p>d) Litter – It was reported that litter is becoming a problem again throughout the area. It was proposed that the local primary school be contacted to ask whether the children could design a ‘keep our area tidy’ sign which the Council could produce and place around the village. The Council agreed to display the ‘CCTV is in operation here’ signs which Cllr Altoft has kindly purchased in the hope that this will deter people from littering.</p> <p>e) Bus Shelter – The remaining parts for the bus shelter are due to arrive on Thursday (25th July). Cllr Hodson has spoken to the company who have agreed to provide solar lighting free as charge as compensation to due the poor customer service received. It was agreed that the Councillors would meet on the 30th July to install the bus shelter.</p> <p>f) Village Wall Green and Trees – It was noted that the trees are in desperate need of maintenance across the green. Cllr Dent reported that once we have confirmation that the lease is finalised the Church Commissioners can be contacted to determine whose responsibility the maintenance of the trees belongs to. Cllr Dent agreed to contact the local resident who had expressed concern over the maintenance and update him. Cllr Altoft reported that she had contacted Mr Stockdale regarding a quote for repairing the wall. Cllr Altoft informed the Council that unfortunately due to ill health Mr Stockdale is unable to carry out the work. Councillors agreed that a walk around the area is needed to identify the main problem areas. Cllr Altoft told Councillors that she would be happy to contact Mr D Roberts to see whether a quote could be provided. Speeding Signs – Clerk to chase Whitton Parish Council regarding speeding signs and the contribution offer that was made towards hiring them.</p> <p>g) Community Newsletter – Discussion took place around the concept of a community newsletter. The draft newsletter produced was discussed. It was agreed that the publication be produced quarterly. Councillors to forward information on content to the Clerk.</p> <p>h) Post Office – Cllr Robinson reported the telephone line in the post office is still operational however the current leaseholder has lost the key to gain access into the post office area. It was noted that the village hall cannot fund the rental for the telephone line and all correspondence will be sent to Winteringham.</p>	<p>CLERK</p> <p>RO</p> <p>CD</p> <p>FA</p> <p>CLERK</p> <p>ALL</p>
<p>5 – NL Councillor’s Report</p> <p>Cllr Ogg reported the following:</p> <ul style="list-style-type: none"> • RO asked Councillors what their thoughts were on the current bus service the village receives. Feedback from Councillors was that the service is very regular and valuable for residents. • The road from West Halton to Alkborough is due to be resurfaced. • RO explained that a resident from Coleby Road had contacted him regarding the 	

<p>amount of cars parking along the road and asked whether the Local Authority could look into the possibility of double yellow lines. RO to organise a site visit to Coleby Road and speak to the local resident.</p>	
<p>6 - Financial Matters</p> <p>a) Invoices to be paid Clerks Salary £228.00 HMRC £48.00</p> <p>b) Annual Return Cllr Dent talked through the Annual Return for 2018/19 answering any questions Councillors had.</p> <p>It was noted that Cllr Batley had carried out an internal audit of the return, on behalf of the Council, prior to it going to Smailes Goldie the Council's external auditors. Councillors thanked Councillor Batley for undertaking this audit.</p> <p>Councillors agreed the return was correct and authorised the return.</p> <p>c) Proposed changes to banking arrangements (Update) It was agreed that the Council look into online banking with Yorkshire Bank and that the Clerk be added onto the account as a signatory.</p>	
<p>7 & 8 - Highway Matters</p> <p>a) Holes in road surfaces: progress has now been made repairing those that have been previously reported.</p> <p>b) There were no streetlight issues and it was noted that the Local Authority are still working on finishing installation of the LED lights.</p>	
<p>9 – Planning</p> <p>a) Planning Permission Requested: None b) Planning Permissions Granted/Refused: None</p>	
<p>10 – Village Green</p> <p>Discussed earlier in the meeting in matters arising.</p>	
<p>11 – Play Area</p> <p>The play area is near completion. A completion date to be agreed and publicised.</p>	
<p>12 – Other Business</p> <p>Parish Paths – to remain as a future agenda item,</p> <p>Broadband – RO to speak to the Local Authority to ask for an update.</p>	
<p>13 – Correspondence Received</p> <p>NLC Forthcoming meetings was put on display.</p>	
<p>10 - Comments from Councillors to Chairman and Clerk</p> <p>It was noted that the Church project is now completed and a celebratory service will be taking place.</p> <p>Query was raised whether a marquee could be used on the village green for events such as a weddings, Councillors felt happy that this could take place providing more detail would be provided about any potential events.</p> <p>Cllr Dent informed the Council that the Clerk had given her resignation to due time</p>	

constraints and personal circumstances. It was noted that the Clerk would be happy to stay appointed for as long as necessary until a new Clerk is appointed.	
16 - Date and Time of the Next Meeting 3 rd September, 15 th October, 28 th November, 14 th January.	