

21st May 2019, 6.30pm at West Halton Village Hall.

PARISH COUNCIL MINUTES

Present:

Mr Charles Dent
 Councillor Alan Batley (Vice Chair)
 Emma Bainbridge
 Councillor Fran Altoft
 Councillor Steve Hodson
 Councillor Sue Robinson
 Councillor Helen Rowson
 Councillor Lizzie Williams

Organisation:

Attendee
 West Halton Parish Council
 Clerk
 West Halton Parish Council
 West Halton Parish Council
 West Halton Parish Council
 NLC
 West Halton Parish Council

Apologies:

Councillor Elaine Marper
 Councillor Ralph Ogg

NLC
 West Halton Parish Council/NLC

1 - Apologies for Absence:	Action
The above apologies were noted.	
<p>2 – Welcome, Introductions and pre meeting Items to be discussed</p> <p>Prior to the meeting beginning Councillor Batley welcomed representatives from Whitton Parish Council and also residents from the West Halton community. Councillor Batley reported that the Parish Council welcomes and encourages residents to attend but also explained that there are parts of the meeting that need to be discussed confidentially with just Councillors present. It was agreed that discussion take place first with the representatives from Whitton Parish Council and any issues/proposals from residents.</p> <p>Councillor Batley also welcomed Councillor Williams to her first meeting.</p> <p>Whitton Parish Council – Speeding</p> <p>Councillor Stephen Hill, Chair of Whitton Parish Council explained that Whitton are currently facing an issue with speeding in the village. Councillor Hill explained that he would like to work in partnership with West Halton and Coleby Parish Council to address and combat the issue of speeding in the villages if possible. He reported that the Council have monitored and noted that the issue is particularly bad late afternoon and early evening. Whitton Parish Council believe that some of the offenders are visiting the village from a care company who have clients in the Whitton.</p> <p>Whitton Parish Council plan on spending £415.00 to fund a speeding sign for 3 months. It was noted that the sign does not record registration plates but does monitor the amount of times people are speeding. Councillor Hill explained by funding the signs, the Council are demonstrating to the community that they are</p>	

monitoring the issue and can record the information to residents.

Councillor Hill proposed to share the costs of the sign with both Councils for a period of 6 weeks each.

After discussion, it was agreed that the Council would consider the proposal and get back to Whitton Council asap.

Councillor Hill also reported that there had recently been two serious accidents involving collisions with deer along the road towards Whitton. It was reported that the accidents resulted in two people seriously injured and one fatality. In response to this Whitton Parish Council are funding 'deer crossing' signs to be placed along the road. Councillor Hill asked whether West Halton and Coleby Parish Council would be in agreement to have a sign in place. It was noted that Whitton Parish Council would fund the purchase of the sign and any expenses for the sign to be put into place.

It was agreed that West Halton and Coleby Parish Councillors would discuss this and get back to Councillor Hill via his email: Stephen.hill@hotmail.co.uk

Councillor Batley welcomed residents from the village. The residents in attendance explained that they were new to the area and wondered whether they could have an update on the play area.

Councillor Hodson reported the following information:

- Delays had taken place in progressing with the play area due to initially waiting for the grant funding. During this time and prior to the funding being awarded the pricing from the original contractor had increased resulting in the Council taking the project back to tender.
- It was noted that a new contractor was secured and the start date of 24th June has been agreed. The work will take two weeks to complete.
- Councillor Hodson explained that he has a meeting with the Contractor next week.

The resident raised concern over the trees in the play area overgrowing at the back of her property, these have been trimmed and the branches remain. The resident asked whether this could be addressed. Councillor Batley explained that the field is owned by the Church Commissioners and that the Council would need to contact them to seek advice. Charles Dent agreed to contact the Church Commissioners on behalf of the Parish Council.

A local resident in attendance explained that she had moved to the village around 9 years ago and had previously contacted the Parish Council regarding the purchase of some of the village green land. The resident explained that she had attended the meeting out of courtesy and to seek advice from the Parish Council about whether the possible purchase would be feasible. The resident did recognise that the land would need planning for change of use if it was to go ahead. It was noted that the land was not owned by the Parish Council but by the Church Commissioners.

It was agreed that the Councillors discuss and get back to the resident asap.

Councillors asked previous minutes be looked at to determine what happened previously when a request was made. The general feel from Councillors was that the Council has a duty to the village to retain green space and that it would not be correct to support the proposal. It was noted that Planning would also need to be agreed to change the use. Charles Dent agreed to speak to the

resident involved.	
<p>2 - Minutes from the Previous Meetings</p> <p>The minutes of the meeting had been distributed with the agenda for this meeting. Proposed by Councillor Hodson and seconded by Councillor Altoft that the minutes were a true and accurate record.</p> <p>Councillor Batley reported that Councillor Ogg had submitted his resignation as a Parish Councillor today. Councillor Batley explained that this meant that a casual vacancy for a Councillor had become available and that the Local Authority would need to be notified and a notice of vacancy be displayed. Clerk to contact the Local Authority to inform them of Councillor Ogg's resignation and request a notice of vacancy in office for a Parish Councillor. It was noted that Councillor Ogg can remain and attend meetings in his role as Ward Councillor.</p> <ul style="list-style-type: none"> a) Website update – The Parish Council agreed to fund the £192.00 required for the website update and design. b) Winteringham Lane – It was noted for the Clerk to chase the Local Authority and gain a progress report on the pricing for new dog fouling bins and signs. The state of the verges on the lane was raised again and is to remain on the agenda as a future agenda item. c) Phone Box – Councillor Altoft reported that the phone box desperately needs painting and a replacement door. Councillor Williams noted that her husband would be happy to paint the phone box and find out how much a new door would cost. It was agreed that this remain as a future agenda item. d) Litter – It was noted that there was an excellent attendance at the last litter pick. Councillor Altoft informed Councillors that sadly within two weeks of the event litter is present again in the same place, each week. Clerk to contact Councillor Rowson for any photographs from the event. e) Bus Shelter – The bus shelter is due to be on the 4th June to Councillor Ogg's address as previously agreed. f) Village Green Wall and Trees – Councillor Altoft explained that the hole in the wall on Short Lane desperately needs addressing. Councillor Rowson gave details of a contact Darren Roberts who could provide a quote. Councillor Altoft agreed to contact Darren and report back. g) Broadband Project – The Council are still awaiting an update from the Local Authority. Councillor Batley reported that the Government are offering broadband vouchers for resident to access broadband. It was suggested that if all resident used their vouchers jointly it would cover the cost of a cabinet to be put into the village. 	
<p>4 – North Lincolnshire Councillor's Report</p> <p>Councillor Rowson reported that due to the Council being in purdah (pre-election period) there was nothing much to report but was happy to answer questions or chase any concerns raised.</p>	
<p>6 – Financial Matters</p> <p>Annual Return:</p>	

<p>Councillor Batley explained that the meeting that took place on the 8th April was to discuss the 2017/18 annual return. The 2017/18 AGAR has been submitted.</p> <p>Councillor Batley also reported that he had been examining the accounts for 15/16 and 16/17 and that he would be conducting an internal audit for 2018/19.</p> <p>Charles Dent is currently pulling together a calendar of events for payments.</p> <p>The Clerk reported that she and Charles had identified previous invoices which had VAT paid and are currently in the process of reclaiming any VAT.</p> <p>a) Invoices to be paid:</p> <p>Village Green completion (back dated rent, surveyors fees and legal fees):</p> <p>£1,710 – Mason Baggott.</p> <p>£576.00 - PKF Little John</p> <p>£684.00 – Clerks Salary</p> <p>b) Proposed changes to banking arrangements:</p> <p>It was noted that the new mandate had been signed by Councillors.</p> <p>Councillor Batley to see enquire whether the Council could have access to internet banking.</p>	
<p>7 – Highway Matters</p> <p>a) Holes in road surfaces:</p> <p>b) Streetlights – it was noted that the Local Authority are replacing the street lights in stages.</p>	
<p>8 – Planning</p> <p>a) Planning permissions requested: None requested.</p> <p>b) Planning permissions granted: Nothing received.</p>	
<p>9 – Village Green</p> <p>a) Lease update: The lease has been agreed and signed by the Council.</p> <p>b) Grass cutting/maintenance: The Council agreed that the yearly amount of £1,000 (savings from the grass cutting maintenance) be donated to the village hall to benefit the community.</p> <p>c) Volunteering agreement/insurance cover: Charles Dent to send the volunteer agreement to Councillor Hodson.</p>	
<p>10 – Play Area Development</p> <p>Councillor Hodson reported that the play area will need weeding and preparing prior to the work commencing.</p>	

<p>Councillor Hodson reported the following information:</p> <ul style="list-style-type: none"> • Delays had taken place in progressing with the play area due to initially waiting for the grant funding. During this time and prior to the funding being awarded the pricing from the original contractor had increased resulting in the Council taking the project back to tender. • It was noted that a new contractor was secured and the start date of 24th June has been agreed. The work will take two weeks to complete. • Councillor Hodson explained that he has a meeting with the Contractor next week. 	
<p>11 – Other Business</p> <p>a) St Etheldreda’s Church Repair Project:</p> <p>No update received.</p> <p>b) Parish Paths Scheme:</p> <p>To remain as a future agenda item.</p> <p>c) Highways Verge Maintenance:</p> <p>To remain as a future agenda item.</p>	
<p>12 – Correspondence received</p> <p>a) Forthcoming meetings – on display.</p>	
<p>13 – Comments from the councillors to the Chair</p> <p>Discussion took place around powered machinery using the village green i.e. motor powered bikes etc Councillors felt that this would not be something they could allow due to potential damages to the green.</p> <p>Councillor Williams raised the issue of grass cutting and litter picking around her and her neighbours’ homes. Councillor Williams explained that she and other residents pay a service charge to Ongo but they do not carry out the work mentioned. Councillor Hodson agreed to assist Councillor Williams with this matter.</p>	
<p>14 – Proposed dates of future meetings (tbc)</p> <p>14th June 2019 – AGM 6.30PM</p>	