

**19<sup>th</sup> March 2019, 6.15pm at West Halton Village Hall.**

**PARISH COUNCIL MINUTES**

**Present:**

Cllr Charles Dent (Chair)  
 Cllr Alan Batley  
 Emma Bainbridge  
 Cllr Fran Altoft  
 Cllr Steve Hodson  
 Cllr Ralph Ogg  
 Cllr Sue Robinson  
 Cllr Helen Rowson

**Organisation:**

West Halton Parish Council  
 West Halton Parish Council  
 Clerk  
 West Halton Parish Council  
 West Halton Parish Council  
 West Halton Parish Council/NLC  
 West Halton Parish Council  
 NLC

**Apologies:**

Cllr Elaine Marper

NLC

<b>1 - Apologies for Absence:</b>	<b>Action</b>
Apology noted.	
<p><b>2 - Minutes from the Previous Meetings</b></p> <p>The minutes of the meeting had been distributed with the agenda for this meeting.</p> <p>It was proposed by Councillor Hodson, seconded by Councillor Batley that the minutes be accepted as a true record of the meeting.</p>	
<p><b>3 - Matters Arising</b></p> <p><b>Annual Return</b> – Cllr Dent reported that there had been an issue with the Auditors receiving the completed audit form for the last financial year.</p> <p>It had been recommended that the Parish Council hold an additional public meeting to discuss future reporting procedures. It was also noted that the meeting needs to be advertised on the Parish Council’s website. The date set for the meeting to take place was agreed as the 2<sup>nd</sup> April, 6.30pm at West Halton Village Hall.</p> <p>Cllr Dent to forward the audit form to the Clerk to send to Smailes Goldie.</p> <p><b>Winteringham Lane</b> – New dog bins and signs are to be put into place by the end of the month. Cllr Altoft agreed to let Mr and Mrs Roberts know that this will be happening.</p> <p><b>Website update</b> – Ongoing. Clerk to update. Noted that previous minutes and agendas need to be published onto the website. Clerk to enquire whether the Council can upload content so that information can be published immediately.</p> <p><b>Broadband Project</b> – Cllr Ogg to gain an update from the Local Authority.</p>	<p>CLERK</p> <p>FA</p> <p>CLERK</p>

<p><b>Litter Pick</b> – The Clerk circulated information received from the Local Authority regarding the ‘Great British Spring Clean’. Cllr Ogg reported that a big clean-up is due to take place on the A1077 on the <b>7<sup>th</sup> April</b> at 9am. Cllr Ogg asked that Councillors raise awareness of this event, in the hope to recruit volunteers and advised that the road will be closed during the clean-up.</p> <p>It was agreed that the Parish Council’s litter pick event take place on the <b>14<sup>th</sup> April</b> at <b>10am</b>. All volunteers to meet at the village hall. Cllr Dent to obtain a map of the area prior to the pick. Cllr Dent to ask Lynn if she could advertise the event on the village hall Facebook page.</p>	<p>RO</p> <p>ALL</p> <p>ALL</p>
<p><b>4 – North Lincolnshire Councillor’s Report</b></p> <p>Councillor Ogg reported the following information:</p> <ul style="list-style-type: none"> <li>• The next Parish and Town Council Liaison meeting will take place on the 27<sup>th</sup> March at Church Square House.</li> <li>• Trees in the park – Cllr Ogg reported that he had met Adrian in the park to look at the trees and what work would need undertaking. Cllr Ogg advised that between them the trees could be addressed. Cllr Ogg to action.</li> </ul>	
<p><b>6 – Financial Matters</b></p> <p><b>a) Invoices to be paid:</b></p> <p>HMRC -£48.00  Clerk - £228.00  Aggregates Ltd (Bus Shelter) £2,220  Playdale - £22,198.63</p> <p><b>b) Proposed changes to banking arrangements:</b></p> <p>On-going, Cllr Dent to progress on behalf of the Council.</p>	
<p><b>7 – Highway Matters</b></p> <p><b>a) Holes in road surfaces:</b></p> <p>The following holes in the road surfaces were noted:</p> <ul style="list-style-type: none"> <li>• Church Side.</li> <li>• Water Lane.</li> </ul> <p>Cllr Ogg to ask the Local Authority Highways Team to have a drive around the Parish.</p> <p><b>b) Streetlights</b></p> <p>Nothing to report.</p> <p>Cllr Hodson asked whether the Local Authority would be able to address the issues with drainage on Church Side and Short Lane. Cllr Ogg advised the Clerk to email Alan Drury at North Lincolnshire Council.</p> <p>It was reported that a trailer had been left on the verge on White House Lane opposite the Butchers Arms. Concern was raised over the amount of time the</p>	<p>CLERK</p> <p>RO</p> <p>CLERK</p>

<p>trailer had been sited there. Cllr Ogg agreed to investigate who the land is owned by either NLC or Ongo. Cllr Ogg to report back.</p>	<p>RO</p>
<p><b>8 – Planning</b></p> <p><b>a) Planning permissions requested:</b> None requested.</p> <p><b>b) Planning permissions granted:</b> Nothing received.</p>	
<p><b>9 – Village Green</b></p> <p><b>a) Lease update:</b></p> <p>Cllr Dent reported that he had informed the Council’s legal representative that the Council are happy to accept the lease.</p> <p>Concern was raised over the holes in the wall and the need to repair them. Cllr Ogg reported that he would be happy to speak to the Local Authority to establish whether they are aware of any local businesses who could provide the Council with a quote.</p> <p><b>b) Grass cutting/maintenance:</b></p> <p><b>c) Volunteering agreement/insurance cover:</b> Cllr Dent to forward a copy of the volunteer agreement and risk assessments to Cllr Hodson.</p> <p>It was noted that the strimmer is registered on the ‘Immobilise’ database, which is the Parish Councils asset inventory.</p>	<p>RO</p> <p>CD</p>
<p><b>10 – Play Area Funding</b></p> <p><b>a) Funding application update:</b></p> <p>Cllr Hodson advised that the Local Authority need a copy invoice prior to them releasing the funding to the Parish Council.</p> <p>Cllr Hodson also advised that the play area company HAG had changed the original price quoted. Cllr Hodson sought Councillors views on using Playdale, the company who also quoted the Parish Council originally. Councillors discussed the quote and agreed that the play area be contracted to Playdale. Cllr Hodson to contact the company and agree a start date of six weeks, Cllr Hodson to also request an invoice asap.</p> <p>It was noted that the work men will need use of the village hall toilets.</p> <p>Discussion took place around engaging volunteers for the ‘Friends of West Halton and Coleby park’ group.</p>	
<p><b>11 – Other Business</b></p> <p><b>a) St Etheldreda’s Church Repair Project:</b></p> <p>No update received. It was noted a service would take place at the Church on the 24<sup>th</sup> March.</p> <p><b>b) Parish Paths Scheme:</b></p>	

<p>To remain as a future agenda item.</p> <p><b>c) Highways Verge Maintenance:</b></p> <p>To remain as a future agenda item.</p>	
<p><b>12 – Correspondence received</b></p> <p>a) Forthcoming meetings – on display.</p>	
<p><b>13 – Comments from the councillors to the Chair</b></p> <p>Cllr Batley asked that Cllr Ogg obtain an update from the Local Authority on the broadband issues the village face.</p>	
<p><b>14 – Proposed dates of future meetings (tbc)</b></p> <p>21<sup>st</sup> May 4<sup>th</sup> June</p>	