

## WEST HALTON & COLEBY PARISH COUNCIL

**8<sup>th</sup> March 2018, 6.30pm at West Halton Village Hall.**

### MINUTES

**Present:**

Cllr Charles Dent (Chair)  
 Cllr Sue Robinson  
 Cllr Ralph Ogg  
 Cllr Alan Batley  
 Cllr Elaine Marper  
 Cllr Fran Altoft

**Organisation:**

West Halton Parish Council  
 West Halton Parish Council  
 West Halton Parish Council/NLC  
 West Halton Parish Council  
 NLC  
 West Halton Parish Council

**Apologies:**

Cllr Helen Rowson  
 Cllr Steve Hodson  
 Emma Bainbridge

NLC  
 West Halton Parish Council  
 Clerk

<p><b>Apologies for Absence:</b></p> <p>The above apologies were noted. Cllr Batley agreed to take the minutes in the Clerk's absence.</p>	
<p><b>Minutes from the Previous Meeting</b></p> <p>The minutes of the meeting had been distributed with the agenda for this meeting.</p> <p>It was proposed by Councillor Robinson, seconded by Councillor Ogg that the minutes be accepted as a true record of the meeting.</p>	
<p><b>Matters Arising from these Minutes</b></p> <p>The following matters arose:</p> <ul style="list-style-type: none"> <li>• Website: All agreed that it required updating to include: Agendas, Minutes, Finance matters etc. Cllr Dent to follow up with Clerk and provider</li> <li>• Highways: Winteringham Lane &amp; West Street pot-holes reported by Cllr Ogg. Yet to be repaired so Cllr Ogg &amp; Cllr Marper to follow up.</li> <li>• Highways: Village troughs and signs require further maintenance including painting. Cllr Ogg suggested bidding for funding for £1000 from "Windfarm". Cllr Altoft to follow up.</li> <li>• West Halton in Bloom: Funding applied for by Clerk</li> <li>• Parish Clerk Duties: Cllr Dent agreed to be temporary Clerk and informed NLC. All post being redirected to village hall. Cllr Dent has suitable post box to affix to railings. Cllr Batley agreed to help on request.</li> </ul>	
<p><b>NLC Councillors Report</b></p> <p>Cllr Ogg informed members that funding may be available from the "Community Pot" to lower the ceiling in the Village Hall to improve heating efficiency. Cllr Robinson to get quotes for work. LED street lights are being fitted in stages throughout the parish</p>	

<p><b>Financial Matters</b></p> <p>Payments to be made following the meeting:</p> <ul style="list-style-type: none"> <li>• Cllr Altoft £50 for paint &amp; Flowers</li> <li>• Village Hall room rental for the year £70</li> <li>• Website maintenance for the year £126</li> </ul> <p>Cllr Batley agreed to arrange to countersign cheques as required</p>	
<p>Precept:</p> <p>Information on the Precept has been provided by North Lincolnshire Council regarding funding arrangements for the coming Financial Year and was once again presented to the meeting by Cllr Dent. Cllr Dent provided the revised budget for the financial year, based on previous years funding, known proposed works and amendments agreed at the previous meeting.</p>	
<p>NLC Grant Funding:</p> <p>All agreed in principle to accept the proposed funding of £441</p> <p>Cllr Dent clarified the conditions set by NLC on these matters to which all present agreed will be met.</p>	
<p>Proposed changes to banking arrangements:</p> <p>Cllr Dent informed members that negotiations are currently on-going</p>	
<p><b>Highway Matters</b></p> <p>Cllr Altoft informed members that the Water Lane wooden foot bridge required urgent attention as it was rotting. Cllr Ogg agreed to log it with NLC. The wooden Bus Shelter at Coleby was also discussed and it was agreed it too required urgent attention. To be discussed at next meeting. (See also Matters Arising)</p> <p>There were no streetlight issues.</p>	
<p><b>Planning</b></p> <p>Planning Permission Requested: New Grain Store between West Halton &amp; Bishopthorpe – No Objections.</p>	
<p><b>Village Green</b></p> <p>St Ethelreda’s Church: Cllr Robinson &amp; Cllr Altoft both involved in “Repair Project” and attend meetings. Next meeting 29 March venue TBA. Graveyard will be closed from 16 April to 31 August while building/repair works take place.</p> <p>Lease: Cllr Dent informed members that it was still on-going and the amendments suggested at previous meetings had been submitted for approval.</p> <p>Graveyard: Nothing to report (Rates bill due)</p> <p>Grass Cutting: Bids required for new contract. Clerk to follow up</p>	
<p><b>Play Area Funding</b></p>	

<p>Cllr Dent went through the bid for the Community Grant Project Funding for the playground and village green. The bid was for £44000. It was approved by the group and all agreed it was excellent work.</p> <p>All the supporting policies (Health &amp; Safety, Safeguarding, Equality &amp; Diversity) were also approved.</p>	
<p><b>Correspondence Received</b></p> <p>None</p>	
<p><b>Comments from Councillors to Chairman and Clerk</b></p> <p>Cllr Ogg reported that he was working with the local Veterans Society who had members suffering from PTSD. He had offered them the use of his wood at Alkborough for therapy for the next two years. This was applauded by all members</p> <p>Cllr Ogg settled his rental of £100 for the last four years on the land used as allotments. He reported that although the land was not that good, various people had taken up plots and he wished for it to continue. This was approved by members.</p> <p>Cllr Ogg informed members that if hedgerows are “inspected” and no nests are found, they can be flailed.</p> <p>All agreed that Cllr Dent was doing an excellent job as Chair and Clerk.</p>	
<p><b>Date and Time of the Next Meeting</b></p> <p>Future proposed meeting dates: 19<sup>th</sup> April, 31<sup>st</sup> May, 12<sup>th</sup> July 2018.</p>	

West Halton Coleby Parish Council

Proposed Precept for 2018/19

Item	Budget for 2017/18	Spending for the year 2016-17	Proposed Budget for 2018/19	Notes	Amendments from Councillors	Agreed Budget for 2018/19
Hire of Hall	£ 103.00	£70.00	£ 80			£ 80
Insurance	£ 286.08	£277.75	£ 290			£ 290
Grass cutting, etc	£ 1,730.40	£3,697.87	£ 2,000	16/17 - 2 payments for Grass Cutting. 18/19 - Increased to allow for Hedge trimming of Cemetery		£ 2,000
Internal Audit	£ 75.19	£0.00	£ 90		Reduced to Zero - Alternative Audit arrangements to be investigated.	£ -
External Audit	£ 82.40	£84.00	£ 90			£ 90
Clerks Wages with on costs	£ 1,256.60	£1,324.00	£ 1,500		Increased to £1,700 to reflect current pay and allowances.	£ 1,700
Postage, Expenses, Stationery, Website, etc	£ 103.00	£414.08	£ 250	16/17 - Included laptop costs for Clerk . 18/19 - Maintenance of website added. Bank Charges added.		£ 250
Miscellaneous Items e.g. Weedkiller, Plants	£ 123.60	£110.00	£ 125			£ 125
Inspections of Play Equipment	£ 185.40	£0.00	£ 200	16/17 - Awaiting invoice	Reduced to Zero - Current Playground out of use. New Playground will not require inspection this year.	£ -
Projects	£ 133.90	£356.58	£ 100	16/17 - Street Sport x2 /Website 2 payments		£ 100
Repairs	£ 154.50	£100.00	£ 200			£ 200
Rates for cemetery	£ 30.90	£13.55	£ 15			£ 15
Lease - legal fees, surveyor fees & rent	£ 707.61	£0.00	£ 800	Lease not resolved - Budget carried forward.	Noted that majority is one off payment.	£ 800
<b>TOTAL</b>	<b>£4,972.58</b>	<b>£6,447.83</b>	<b>£ 5,740</b>			<b>£ 5,650</b>

FUNDING:						
PRECEPT	£ 4,895.00	Precept increase limited to 3%. Taxbase reduced from 117.1 to 115.3. Max Precept £4,895.25				£ 4,895
N Lincs GRANT	£ 441.00	Set amount available from N Lincs	Agreed in principle to accept grant - additional info to be obtained.			£ 441
TRANSFER FROM RESERVES	£ 404.00					£ 314