

WEST HALTON & COLEBY PARISH COUNCIL

17th December 2019, 6.30pm at West Halton Village Hall.

PARISH COUNCIL MINUTES

Present:

Councillor Charles Dent (Chair)
 Councillor Alan Batley (Vice Chair)
 Emma Bainbridge
 Councillor Sue Robinson
 Councillor Fran Altoft
 Councillor Ralph Ogg

Organisation:

West Halton Parish Council
 West Halton Parish Council
 Clerk
 West Halton Parish Council
 West Halton Parish Council
 West Halton Parish Council/NLC

Apologies:

Councillor Elaine Marper
 Councillor Steve Hodson
 Councillor Helen Rowson

NLC
 West Halton Parish Council
 NLC

	Action
<p>1 - Apologies for Absence: Cllr Dent welcomed everyone to the meeting. The above apologies were noted.</p>	
<p>2 - Minutes from the Previous Meeting – 15th October 2019 The minutes of the meeting had been distributed with the agenda for this meeting. It was proposed by Councillor Batley, seconded by Councillor Dent that the minutes be accepted as a true record of the meeting.</p>	
<p>3 - Matters Arising</p> <p>Councillor Resignation & Vacancy – It was noted that following Cllr Williams resignation, the Council had a vacancy for a Councillor position. The Clerk had contacted the Local Authority to set a 14 day notice period for expressions of interest. Cllr Dent reported that Mr Williams had submitted an interest in joining the Council and if no other interests were received following the 14 day notice period, the Council could determine whether a co-option take place. This would be determined at the next meeting due to take place in January 2020.</p> <p>The Councillors wanted to note thanks to Cllr Williams for her contribution to the Parish Council and wished her all the best for the future.</p> <p>Website – It was noted that Cllr Robinsons email address needs amending on the website. The Clerk reported that the website development is ongoing is aiming to go live in the new year, once Councillors have approved the final version.</p> <p>Speeding – Discussion took place around the issue of speeding. No decision was formally made as to whether the Council would like to share costs with Whitton Parish Council.</p> <p>Para motor and Leisure activities at OS Field 4747, Winteringham Lane – It was reported that activities are still ongoing. Councillors agreed that this remain as an ongoing agenda item. It was noted that the Clerk had sent the Council’s concerns to the Local Authority.</p> <p>Lifestyle project – Cllr Ogg reported that BT are potentially looking into purchasing all phone boxes. Cllr Batley proposed that the Council contact BT to explain about the current plans in</p>	CD RO

<p>place to refurbish the box and determine whether BT could become involved. It was proposed that this remain as an agenda item and be a project the Council focuses on in spring.</p> <p>Litter – It was noted that litter has slightly improved across the area however the fly tipping along the hill is still continuing to be a problem. Parish Council to monitor the situation.</p> <p>Bus Shelter – Cllr Dent reported that the company have offered a 20% refund for the bus shelter. Cllr Ogg agreed to speak to the Local Authority to see whether the Parish Council could advertise the bus shelter on the NLC website. It was agreed it be advertised for £1,500 ono and be offered to other Parish Councils. Cllr Dent to contact the company secretary stating the Council’s disappointment over the company’s conduct and poor product quality.</p> <p>Village Wall Green and Trees – Cllr Altoft to contact D.Roberts in the new year to ask if he can undertake a site visit and quote for the work needing to be undertaken.</p> <p>Community Newsletter – The following points were raised:</p> <ul style="list-style-type: none"> • Amend the Parish Councillor details. • Amend the police contact details. • Agree a plan and frequency of when the newsletter should be distributed. <p>Flooding – Cllr Altoft circulated a map which highlighted the areas in the village that flood. Cllr Dent tabled a copy of the community flood plan template which he had taken from the Environment Agency website. It was suggested that the Parish Council pull together a community flood plan. It was proposed that a local store of sand bags be kept centrally in the village. Councillor Ogg informed Councillors that the Local Authority have a meeting on the 20th January with all relevant agencies to discuss a plan with regards to flooding. Cllr Ogg to keep the Parish Council up to date. It was proposed that a working group be established to look at the creation of a flood plan and a way forward.</p> <p>Cllr Ogg to determine who owns the beck area to see if the Parish Council could clear it. It was also suggested that the land owner of the field down Water Lane be contacted to see whether tankers could use the field and track in the event of flooding. Cllr Ogg to contact Mr Spink’s agent on behalf of the Parish Council to seek permission. It was suggested that the Parish Council look into raising the bridge on Water Lane.</p> <p>Village Green – A local resident attended the meeting to raise the issue of dogs using the village green. The resident reported that one of the dogs had previously injured his child when it jumped up at the child. It was asked whether the Parish Council could erect signs for the following:</p> <ul style="list-style-type: none"> • No dogs allowed in the play area • Dog fouling signs to be placed around the green. <p>Cllr Altoft to search online for potential signs and determine costs. Cllr Ogg to explore the issue of the Local Authority rulings on whether the Parish Council could enforce fines for people allowing their dog to mess on the green.</p>	<p>FA</p> <p>CLERK</p> <p>ALL</p> <p>RO</p> <p>FA RO</p>
<p>5 – NL Councillor’s Report Cllr Ogg reported the following:</p> <ul style="list-style-type: none"> • The Local Authority had met with Biffa regarding the smell from Roxby tip. RO reported that the odour was due to an issue with sealing polythene when wet. RO explained that Biffa had informed him that by Friday the problem should be resolved. Updates are going out on social media from Biffa explaining that the problem is weather related. 	

<p>6 - Financial Matters</p> <p>a) Invoices to be paid</p> <p>The following invoices were agreed at the previous working group meeting and cheques issued:</p> <ul style="list-style-type: none"> • HMRC £48.00 • Clerks wage £228.00 • Fuel and Electrical Services (lighting for village hall) £555.72 <p>Clerk to chase HMRC regarding the outstanding VAT reclaim submission.</p> <p>b) Proposed changes to banking arrangements (Update) It was agreed that a new mandate is needed.</p>	<p>CLERK</p> <p>ALL</p>
<p>7 & 8 - Highway Matters</p> <p>a) Holes in road surfaces: progress has now been made repairing those that have been previously reported.</p> <p>b) Street lights: Two street lights are yet to be switched to LED street lights.</p>	
<p>9 – Planning</p> <p>a) Planning Permission Requested: None.</p> <p>b) Planning Permissions Refused: PA/2019/1633</p>	
<p>10 – Village Green</p> <p>The strimmer is currently being used by a local volunteer to carry out work on behalf of the Parish Council. It was agreed by all Councillors present that if the volunteer needed new equipment or fuel he would need to retain invoices/receipts and the Council would be happy to reimburse.</p>	
<p>11 – Play Area</p> <p>It was noted that the new football posts were ordered as delivery only and would need to be installed by the Parish Council. Councillors were happy to carry this out and agreed a date be organised for in the new year.</p>	<p>ALL</p>
<p>12 – Other Business</p> <p>Parish Paths – to remain as a future agenda item.</p>	
<p>13 – Correspondence Received</p> <p>NLC Forthcoming meetings was put on display.</p> <p>The Code of Conduct from the Local Authority was agreed to be amended and adopted by the Parish Council. To be added onto the Parish Council website.</p>	<p>CLERK</p>
<p>10 - Comments from Councillors to Chairman and Clerk</p> <p>Cllr Batley informed Councillors that Cancer research offer a service of will writing free of charge should a person agree to leave a bequest to cancer research.</p>	
<p>16 - Date and Time of the Next Meeting 28th January 2020 6.30pm. Future proposed meeting dates: 10th March, 21st April, 2nd June, 14th July, 25th August 2020.</p>	