

11th October 2018, 6.00pm at West Halton Village Hall.

PARISH COUNCIL MINUTES

Present:

Cllr Charles Dent (Chair)
 Cllr Sue Robinson
 Cllr Alan Batley
 Emma Bainbridge
 Cllr Helen Rowson
 Cllr Ralph Ogg

Organisation:

West Halton Parish Council
 West Halton Parish Council
 West Halton Parish Council
 Clerk
 NLC
 West Halton Parish Council/NLC

Apologies:

Cllr Fran Altoft
 Cllr Elaine Marper
 Cllr Steve Hodson

West Halton Parish Council
 NLC
 West Halton Parish Council

| 1 - Apologies for Absence: | Action |
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| The above apologies were noted. | |
| <p>2 - Minutes from the Previous Meetings</p> <p>The minutes of the meeting had been distributed with the agenda for this meeting.</p> <p>It was proposed by Councillor Ogg, seconded by Councillor Robinson that the minutes be accepted as a true record of the meeting.</p> | |
| <p>3 - Matters Arising</p> <ul style="list-style-type: none"> • Windfarm funding bid – No progress. • Website update – Clerk to prepare updates ready to be published on the website and liaise with Kyanite Consulting. • Litter Pick – It was proposed and agreed that another litter pick take place on Sunday 28th October at 9am. It was requested that Cllr Dent ask Lynn to publicise the event on the village halls Facebook page. • Fibre Broadband – Cllr Ogg to contact Sean Brennan from the Local Authority to obtain an update on the progress of the project. • Street Signs – It was noted that there are various street signs which are faded and in a state of disrepair. The Council asked whether Cllr Ogg could approach Highways to report this matter. • Coleby Bus Shelter repair – A quote has been received from T.G. Sowerby, the amount quoted was £4,122 plus VAT. Cllr Batley agreed to contact "Men-in-sheds" for a quote. • West Halton in Bloom – it was noted that the Council now have receipts totalling £200.00 for expenditure on the West Halton in Bloom project. • HMRC – cheques submitted to HMRC. • Clean up Church yard – Cllr Altoft and Ogg attended the clean-up. | <p>EB</p> <p>All</p> <p>RO</p> <p>RO</p> <p>AB</p> |

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| <p>4 – NL Councillor’s Report</p> <p>Councillor Ogg reported the following information:</p> <ul style="list-style-type: none"> • Highways have visited Winteringham Lane and are due to re-visit to look at the pathway. Cllr Ogg to chase Highways. • It was noted that Alkborough Primary School had achieved outstanding status at their recent Ofsted inspection. It was agreed that the Parish Council congratulate Alkborough Primary School on their success. | <p>RO</p> <p>EB</p> |
| <p>6 – Financial Matters</p> <p>a) Invoices to be paid:</p> <p>HMRC - £96.00 F.Altoft (Planters) - £108.34 Clerk - £228.00 HMRC - £48.00 Grove Ground Works - £100.00 Came and Company (Insurance) - £300.00 Contribution towards grass cutting (Adrian Stephenson) - £95.00 Strimmer - £306.56</p> <p>b) Proposed changes to banking arrangements:</p> <p>On-going, Councillors signed the signatories form at the meeting.</p> | |
| <p>7 – Highway Matters</p> <p>a) Holes in road surfaces:</p> <p>Discussed in North Lincolnshire Councillor’s report, Cllr Ogg to chase Highways regarding Winteringham Lane.</p> <p>b) Streetlights</p> <p>Cllr Robinson asked whether there are any street lights located near the church as a local resident had reported that they were not working.</p> <p>It was noted that a few LED lights had been installed on Short Lane and at the top of Winteringham Lane.</p> | |
| <p>8 – Planning</p> <p>a) Planning permissions requested:</p> <p>None requested.</p> <p>b) Planning permissions granted:</p> <p>i) PA/2018/1348 – demolish existing conservatory and erection of single storey rear extension. ii) PA/2018/1518 – erect two storey side extension and pitched roof over existing flat roof to side.</p> | |
| <p>9 – Village Green</p> <p>a) Lease update:</p> | |

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| <p>On-going</p> <p>b) Grass cutting/maintenance:</p> <p>Adrian Stephenson was presented with a gift of thanks, from the Parish Council for his excellent work cutting the grass. The Council noted that this had saved a significant amount from the budget. Adrian thanked the Council and asked whether a donation could be made to the Village Hall. The Council agreed to the proposal and decided a decision be made at the next meeting of how much the Council would donate. Cllr Robinson expressed an interest.</p> <p>b) Volunteering agreement/insurance cover:</p> <p>Cllr Dent presented a draft policy and risk assessment for the Council to comment. It was agreed that Councillors take the documents away to review and forward feedback to Cllr Dent.</p> <p>It was agreed that the Council keep hold of the brush cutter attachment due to health and safety risks.</p> <p>Cllr Batley agreed to provide training to the volunteer who has kindly offered to carry out the work.</p> | <p>CD</p> <p>ALL</p> <p>AB</p> |
| <p>10 – Play Area Funding</p> <p>a) Funding application update:</p> <p>Revision of Safeguarding Policy was carried out at the last meeting and submitted to the Local Authority. No update has been received. Cllr Ogg kindly agreed to contact Dawn Lings from North Lincolnshire Council.</p> | <p>RO</p> |
| <p>11 – Other Business</p> <p>a) St Etheldreda’s Church Repair Project:</p> <p>Cllr Robinson updated the group. It was noted that the progress for the project is on hold due to the scaffolding still been in place. Cllr Robinson explained that the company who had erected the scaffolding has gone into liquidation and are therefore unable to dismantle and remove it. It was noted that a programme of work is in place for archaeologists to visit the site, however this cannot take place until the scaffolding has been removed.</p> <p>Cllr Dent agreed to contact Caroline from the project to discuss this further.</p> <p>b) Parish Paths Scheme:</p> <p>To remain as a future agenda item.</p> <p>c) Highways Verge Maintenance:</p> <p>To remain as a future agenda item.</p> | <p>CD</p> <p>EB</p> <p>EB</p> |
| <p>12 – Correspondence received</p> <p>a) Forthcoming meetings – on display.</p> | |

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| 13 – Comments from the councillors to the Chair None. | |
| 14 – Proposed dates of future meetings (tbc) 13 th December 2018 31 st January 2019 14 th March 2019 25 th April 2019 6 th June 2019 18 th July 2019 | |